

FREQUENTLY ASKED QUESTIONS AND ANSWERS

Who is eligible to participate? Any middle or high school student who is 14½ years and 7 months of age by the first day of class (Student). Student DOES NOT have to be enrolled in the Cherry Creek School District (CCSD) to be eligible to participate.

Accreditation of CCSD Drivers' Education Program? CCSD Drivers' Education Program is approved and regulated by the State of Colorado, Department of Motor Vehicles (DMV). IT IS A FULL SERVICE PROGRAM (provides 30 hours of classroom time and 6 hours of street driving with a professional). Services are not separated, i.e., we do not offer just street driving or just classroom time.

Can Student do a few days in one session and then finish in another? No. Student must attend all days in session at all advertised hours (total of 30) in order to obtain documentation acknowledging participation. (Exceptions due to illness or family emergencies will be evaluated on an individual basis.)

What if a day of class needs to be cancelled due to inclement weather (specific to fall/winter/spring classes)? Make-up days have been set aside in case a regularly scheduled day of class has to be cancelled. Those days are noted on the 'Schedule of Classes'. On the first day of class, Student will be provided contact names and numbers of instructors who should be contacted if questions arise about class meeting due to inclement weather. If class is able to meet during all regularly scheduled days/hours (30 hours), the make-up days will not be needed.

Are there deadlines to register? Yes. Please refer to 'Schedule of Classes' link. Deadline dates are noted after each session.

Is the only way to register by mail? Yes. Drivers' Ed office is not staffed daily and access to public is limited.

How do I pay? Full payment of \$450.00 is required with registration form. Payment is accepted with a personal check, cashier's check, certified check or money order (payee is 'Cherry Creek Schools'). All major credit/debit cards are accepted, EXCEPT American Express. If Student fee is being paid by two parties, two checks can be issued OR fee can be split between a check and credit card charge. If paying with a credit card, a processing fee of 3.6% will be automatically added to cost, bringing total to approximately \$466.20. Discounts are NOT available.

Are discounts available? No-the fee is \$450.00. If paying with a credit card, a processing fee of 3.6% will be automatically added to cost, for a total fee of approximately \$466.20. Discounts are NOT available to participants, even for those individuals who receive reduced fees for other services at their school. School employees do NOT receive a discount.

How do I know if a class becomes full? Go to homepage: www.cherrycreekschools.org/athleticsactivities/diversed
Registration for a session may close if class size reaches its limit. It is recommended you start the registration process as soon as possible.

Can Student request to be enrolled in more than one session (1st choice, 2nd choice) in case session meets its class limit by the time registration form is received? Yes. If you do this, you MUST enclose a self-addressed stamped envelope requesting receipt which will indicate which session student is assigned.

Who teaches the class and who drives students? The majority of our teachers and drivers are former teachers and ALL are employees of the Cherry Creek School District, and have satisfied all hiring requirements of the District.

How does DMV know Student attended/completed this class, allowing Student to get a permit at the age of 15?

At conclusion of FIRST day of classroom instruction, Student receives a yellow sheet with instructions on how to obtain a Pre-Registration Code from the DMV. Parent must assist Student with this process from home computer. Other information must be provided on yellow sheet-date of birth, home and e mail addresses, etc. (fully explained in class) and Student receives a Pre-Registration Code from the DMV. Student writes this on yellow sheet and returns sheet to Teacher.

At conclusion of last day of classroom instruction, Teacher notifies DMV with names of all classroom participants, using the Student's Pre-Registration Code and other pertinent information. Student will receive an e mail directly from the DMV with an attachment entitled 'Exam Completion Letter. THIS COMPLETION LETTER IS STUDENT'S PROOF OF PARTICIPATION, which should be printed and taken to DMV when Student obtains permit. THIS

COMPLETION LETTER EXPIRES 180 DAYS FROM DATE IT IS ISSUED. If Student does not obtain permit within this time period, class will have to be repeated.

The day after the last day of classroom instruction, Student can go to the DMV to obtain a permit, providing he/she is 15. If not yet 15, Student goes on 15th birthday. Student takes the Exam Completion Letter, 2 forms of ID and the Affidavit of Liability-given with classroom materials. PERMIT TEST IS TAKEN AT THE DMV. DETAILED INFORMATION ABOUT OBTAINING PERMIT IS PROVIDED IN CLASS, so please reference this information. **STUDENT MUST GET A PERMIT, IF THEY DO NOT ALREADY HAVE ONE, WITHIN 180 DAYS FROM THE LAST DAY OF CLASS. If not done within this timeframe, class will have to be repeated. This is a regulation of the DMV.**

Do insurance companies give a discount to a Student who has participated in a full service program such as this program? You should call your individual insurance company.

What if my insurance company gives a discount-what will be given to Student to prove he/she participated? At the conclusion of the 6 hours of street driving, Student is given a card entitled 'Drivers' Education Certificate', which acknowledges completion of classroom instruction and driving and which clearly states 'PROOF OF PARTICIPATION FOR YOUR INSURANCE COMPANY.' Do not give this card to the DMV.

Does Student need a permit to participate in this class? NO.

Is the test to get a permit given in class? No. Student must go to the DMV to take the test to be issued a permit. (Fee charged by DMV for this service.)

Can student obtain permit immediately after taking class? Documentation of participation is provided to the DMV when the class concludes. Student can go to the DMV the next business day after the last day of class to obtain a permit, provided Student is 15 years of age.

How does street driving portion of program work? Street driving is NOT done during the classroom portion of the program. Street driving does not begin until all of the following requirements are met: Student has completed class; Student has turned 15; and Student has obtained a permit. This also applies to a Student who already has his/her permit-street driving does not begin until classroom portion of program is completed. Student will be assigned a driving instructor who will reach out to Student within 30 days from the last day of class (via text, home or cell number or e mail), to introduce him/herself and to provide Student with Driver contact information. Student should retain that information so when he/she would like to start driving with Driver, he/she can be called. Student and instructor will meet in a mutually convenient location for each driving session. Instructors drive Students throughout the year in CCSD vehicles, one on one. Weekend appointments are available, and usually are divided into two- 3 hour sessions or three 2- hour sessions. Once an appointment is set, both Student and Driver are expected to honor that commitment; however, unforeseen circumstances could result in either one having to cancel. If Student needs to cancel, Driver should be notified directly; if Driver has to cancel, Student will be notified directly. Student is strongly encouraged to complete their 6 hours of street driving within 2 years of getting permit.

What happens after street driving? Driver will log into DMV website and report 6 hours of street driving with a professional is completed. Student will also receive a card to present to his/her insurance company (not DMV) that Student has completed CCSD Drivers' Education program.

What if Student loses his/her driver's contact information? Contact Drivers' Ed office by phone (720-554-4343) or e mail (ccsddriversed@cherrycreekschools.org) and provide student name and where and when Student took class.

What if Student/Parent want to schedule driving time, but has not heard from assigned driver? Contact Drivers' Ed office by phone (720-554-4343) or e mail (ccsddriversed@cherrycreekschools.org) and provide student name and where and when Student took class. Before you reach out to the office, though, please check with Student to determine whether he/she received an e mail, text or call from a Driver within 30 days of completion of class.

Is Student required to do additional street driving beyond the 6 hours you provide? Yes. Student must drive and record in a log (given in class) 50 hours of driving with a parent or guardian while holding a permit. This driving log is surrendered to the DMV when Student obtains his/her driver's license.

Can CCSD provide more than the 6 hours of street driving? No. CCSD is authorized to give Student only the 6 hours provided by

our program.

How long does a permit have to be held before Student can obtain his/her driver's license? DMV requires that a permit be held for one full year. At the conclusion of the year, Student can obtain driver's license, if they have also reached the age of 16 and completed 50 hours of street driving. However, a permit does not expire for 3 years, so Student is not required to get a license at the end of one full year.

How do I register Student for CCSD Drivers' Ed program?

- HOW TO REGISTER:**
1. Print and complete a Registration form ([see separate link](#)).
 2. Include payment in the form of a personal check, cashier's check, certified check, or money order- made payable to Cherry Creek Schools OR supply credit card information. If paying with a credit card, a processing fee of 3.6% will be automatically added to cost, for a total of approximately \$466.20.
 3. **MAIL FORM AND PAYMENT TO:** CCSD Drivers' Ed Office
9150 E. Union Avenue
Greenwood Village, CO 80111

Registration forms cannot be dropped off at a CCSD school, faxed, e mailed or sent any other way than U.S. MAIL.

How will I know Student is enrolled? You can assume Student is enrolled in program unless you hear from drivers' ed office. However, the best way to confirm enrollment is to send a self-addressed, stamped envelope and a receipt acknowledging enrollment will be sent.

What if Student needs to cancel participation? Call the Drivers' Ed office at 720-554-4343. Request must be made by the first day of class. There is a \$25.00 cancellation fee so refund will be \$425.00.

What if my child is too young to participate in these classes? CCSD typically offers classes during the summer and during the school year. Once summer classes conclude, the schedule for school year classes is posted and once school year classes conclude, the schedule for summer classes is posted (www.cherrycreekschools.org/athleticsactivities/driversed).

How do I reach the CCSD Drivers' Ed Office if I have other questions? Phone: 720-554-4343
E Mail: csddriversed@cherrycreekschools.org

CCSD Drivers' Ed registrations are accepted only by US mail.

If a Student needs to cancel or move to another session—done by phone call only (720-554-4343)

Nancy Eads
Director of CCSD Drivers' Ed

Janet Mansour
Coordinator of CCSD Drivers' Ed