

**Arrangement for the Assignment of Student Teachers**

Student teachers may be assigned to work in the Cherry Creek Schools according to the following procedures:

1. The Assistant Superintendent of Human Resources, or designee, will work with the principals in making assignments and distribution among the buildings. Coordinators of special subjects and departments and principals will be consulted in making the tentative assignments.
2. The university official charged with the supervision of student teachers will file with the Assistant Superintendent of Human Resources a complete list showing the assignments of student teachers as arranged by them after conference with principals, coordinators and the Assistant Superintendent of Human Resources.
3. Occasional conferences with university officials concerned with student teachers, together with principals and coordinators of the Cherry Creek Schools, will review problems and procedures in the assignment and supervision of such teachers.

Approved by Superintendent, Jim Huge, December 12, 1988