Inside/Out offers a learning environment that fosters critical thinking, creativity, collaboration, and effective communication skills:

*Critical thinking and Problem Solving teaches students to question claims and seek the truth.
*Creativity and Innovation teaches students to think in a way that is unique to them and expands on ideas.
*Collaboration teaches students that groups can create something bigger and better than you can on your own.
*Communication teaches students how to effectively convey ideas.

Combined, the four C's empower students to become one-person think tanks. Then, when those students get together, they can achieve almost anything!
PROGRAM TIMES

- Inside Out is offered for 3 weeks in June.
- **Morning Class (8:15am-11:15am)** a mid-class break is included, please send a snack with your child.
- **Supervised Lunch/Mid-day Exercise (11:15am-12:30pm)** available only to students who are registered FULL-DAY. Please provide your child with lunch as there are no food services available.
- **Afternoon Class (12:30pm-3:30pm)** a mid-class break is included, please send a snack with your child.
- We **DO NOT** offer a before or after-care program.

PROGRAM LOCATION

- Falcon Creek Middle School, 6100 S. Genoa Street, Aurora, CO 80016

IMPORTANT PHONE NUMBERS/E-MAIL

- If you need to reach the Inside Out team by phone, please call **(720) 554-5059**.
- If you need to reach the Inside Out team by e-mail, please use insideout@cherrycreekschools.org

REGISTRATION COSTS

- The following is the payment structure depending on the number of classes purchased: 1st registration $175 (one class), 2nd registration $300 (two classes), 3rd registration $450 (three classes), 4th registration $575 (four classes), 5th registration $725 (five classes), 6th registration $850 (six classes) - this cost is per child, not per family.

REGISTRATION PROCESS

- General information about Inside Out, along with directions on how to register online can be found at https://www.cherrycreekschools.org/Page/2659
- **A copy of your Free/Reduced Lunch Eligibility letter (if applicable) must be received by our Inside Out office within 5 business days of the child’s online registration or the class registration will be cancelled.** These forms can be emailed to insideout@cherrycreekschools.org or faxed to 720-886-7094.
- Classes fill on a first-come, first-serve basis. Each class must have a minimum number of students enrolled or the class will be cancelled for that session. Parents will be notified if this occurs.
- **There are NO waitlists** – once a class is filled, the online registration software will automatically close that section.

REGISTRATION PAYMENT

- Payment will be with Discover, MasterCard, or VISA credit or debit card at the time of online registration. Please note: There will be a 3.61% service fee charged at checkout.
- Families who qualify for free/reduced meals will need to submit a copy of their free/reduced lunch eligibility letter to our office within 5 business days of the online registration. Your child’s class
registration will be cancelled if the letter is not received on time. If you need a copy of the Free/Reduced letter, please contact the Nutrition Center at 720-886-7175. Registration for your child will be half-cost ($87.50 for one week of one half-day class: morning or afternoon - $150.00 for one week of two half-day classes: morning and afternoon).

REQUESTS FOR REFUNDS

● Requests for refunds before the sessions begin HAVE A DEADLINE! Please respect the deadline stated on the registration information. Refunds will not be accepted after the deadline date. A credit MIGHT be issued to use for an upcoming session once you have spoken with the administrator. Any requests AFTER the deadline date will need to be discussed with the administrator and a credit MIGHT be issued for the upcoming session (the next session available).

● Once classes have begun, if there is a concern/issue it needs to be addressed on the first day with a member of the Inside Out staff so that we can work with you, your child and the teacher to make the class a positive experience. If after that conversation it is mutually determined that the class is not an appropriate fit for the child a partial refund MIGHT be given. Please note that every case is unique and will be assessed on an individual basis.

● IF a refund is issued, it will be credited back to the card used for the original online payment. Please allow district accounting 5-10 business days to process refunds.

APPROPRIATE CLOTHING

● Please make sure your child has dressed appropriately for the weather. This is important as students will have a recess break outside (weather permitting).

● Sunscreen is not provided. Please make sure your child has sunscreen applied

PROGRAM PROCEDURES

● Once students have been dropped off (either by an adult or CCSD transportation), staff will greet and escort students to their class line-up area. Parents DO NOT need to enter the building and sign-in students, the Inside Out staff will be taking over this responsibility.

● In the event a child needs to be picked up early (i.e. medical appointment, emergency, etc.) - A Photo ID is REQUIRED when signing out the student before regular dismissal - we will refer to the authorized pick up persons and the parent guardian information you listed when you registered your student for the program.

● If you are transporting your child to and from the Inside Out program please use the upper lot drop off lane. This lane allows parents to drop off and pick up their children directly in front of the school. We appreciate your patience during pick up and drop off times. Buses will pick up and drop off students in the lower lot, cars will not be allowed in the bus lane.

● If your child is registered for a full day, support staff will escort them to the cafeteria/gym. At the end of the lunch break, all students gather in the gym to line up by their afternoon classes. Students are then escorted to their afternoon classrooms.
PERSONAL PROPERTY AT INSIDE OUT

- The Inside Out program and/or staff are not responsible for damaged or lost items brought from home; ie cell phones, laptops, tablets, sports equipment, etc.

- Rollerblades, skateboards and “Wheelies” are not allowed at Inside Out.

DISTRICT SAFETY EFFORTS

- The Cherry Creek School District is committed to creating safe, secure, and caring learning environments. This emphasis has resulted in a Comprehensive Safe Schools Plan that includes a purposeful connection between physical safety/security and the "psychological safety" of students.

CALLING IN ABSENCES

- Parents, please call the Inside Out line at 720-554-5059 if your child will be absent for the day otherwise the support staff will call you to verify your child’s absence. If you know ahead of time that your child will miss class, please notify the front desk staff and the instructor(s).

SCHOOL CLOSURE AND STORM INFORMATION

- In the event of a weather delay or closure, parents can call the weather delay and closure line at (720) 554-4701 or check the district web page to obtain information pertaining to delayed schedules, early dismissal, or closure.

SHOWTIME

- This is the time for students to showcase their week’s learning and accomplishments for parents and guests. Instructors are encouraged to provide a list of books, resources, and community connections related to your child’s Inside Out class to encourage continued interest and learning opportunities.

- SHOWTIME takes place on FRIDAY in your child’s classroom 30 minutes PRIOR to the regular dismissal time. Morning (10:45am-11:15am) and Afternoon (3:00pm-3:30pm)

- Please be aware that we have limited parking spaces at Falcon Creek Middle School. The parking lot can get congested so plan accordingly. There is an additional parking area located on the south side of the school (lower lot).

TRANSPORTATION

- Transportation is being offered. Pick up and drop off locations will be at the child’s home-feeder middle school. For example: If your child attends Challenge Magnet School, but their home school is Indian Ridge Elementary, their home-feeder middle school would be Laredo Middle School. Please note that 1st through 9th graders will be riding the same bus. Parents still have the option to provide their own transportation to and from Falcon Creek Middle School where Inside Out will be taking place.

Updated: March 2020