

---

Office of Risk Management  
4850 South Yosemite Street  
Greenwood Village, Colorado 80111  
720-554-4643  
FAX: 720-554-4641



## **INSURANCE REQUIREMENTS**

Vendors/Companies providing services or using District facilities must provide proof of insurance through a Certificate of Insurance as follows:

### **CERTIFICATE HOLDER:**

**CHERRY CREEK SCHOOL DISTRICT #5  
ATTN: RISK MANAGEMENT  
4850 SOUTH YOSEMITE STREET  
GREENWOOD VILLAGE, CO 80111**

The certificate must list Cherry Creek School District #5 as an additional insured with minimum liability limits of \$1,000,000 per occurrence.

You may email or fax the certificate to Cherry Creek School District Risk Management at: [riskmanagement@cherrycreekschools.org](mailto:riskmanagement@cherrycreekschools.org) or FAX: 720-554-4641. Any questions, please call Christine Baxter at 720-554-4617 or Jody Prentice at 720-554-4626.