

## Foreign Liability Insurance

The District purchases a foreign liability insurance policy for claims and litigation that could be brought in a foreign country arising out of a school sponsored sanctioned and approved trip.

The policy provides an Executive Assistance Program that provides (1) up to date “online travel security information” through CityBrief and (2) a 24-hour worldwide assistance program for medical personnel or police information and to obtain general security advice in the event of an emergency while traveling.

If you have been approved for foreign travel with students, you should call or e-mail the Risk Management Office at least four (4) months prior to travel with the dates, country and locations of the planned travel. A report will be obtained from CityBrief and the U.S. Department of State on current warnings, threats or possible restriction or travel bans in the area of the proposed travel.

Two weeks prior to the trip, an update will be obtained from CityBrief and the U.S. Department of State. Trip sponsors should contact the Risk Management Office to arrange to pick up “Worldwide Assistance” cards to take with them on the trip.

**Teachers, students and parents need to be aware that the Cherry Creek School District #5 reserves the right to cancel a trip at any time it believes it is in the safety interest of students and staff members to take such action, and that the District does not assume any liability for any loss or damage related to the cancellation decision.**