



## IB- MYP/DP Inclusion and Learning Support Requirements Policy: Smoky Hill High School



Smoky Hill High School has extensive school services in place to ensure a positive and challenging educational experience is available to all students.

All members of the counseling staff at Smoky Hill are designated to offer guidance to and assist students who participate in the MYP and the DP programs. Students have access to three mental health specialists, along with the school nurse, who ensure the emotional stability of our students and offer guidance regarding the selection of courses and academic goal setting.

Smoky has extensive pupil services departments who work with mainstream classroom teachers to provide students with special needs with the support they need for a successful educational experience. Our Student Services department supports students entering the program who have been identified as needing special services. Students entering with Individual Educational Plans (IEP's) are paired with a caseworker that partners with the IB counselors and teachers to deliver quality instruction to students with disabilities. To support this mission, a copy of the IB publication, *Candidates with special assessment needs*, is made available to all parties in preparation for success in the program. Teachers are provided a copy of 504 Plans for all students who have one in the program. Accommodations to or modifications of formative and summative assessments are made to provide students with special needs and 504 Plans an equal opportunity to demonstrate their level of attainment. Particular attention is paid to the selection of course subjects that will provide the best opportunity for students to succeed. IB teachers attend and participate in all IEP and 504 Plan meetings. The coordinators are kept informed of any special accommodations needed for assessments, Personal Project, and CAS.

As outlined in our Language Policy, Smoky has established English language learner programs that service students with relevant needs until they are ready to fully participate in the schools' language of instruction curriculum.

Grades and performance are monitored throughout the year by the coordinators. When a student's performance drops below average (Ds or Fs) in any given course, that student is placed on academic probation. Both student and parent are notified of this status. Students are provided additional support and monitoring by the coordinators and their counselor, with the aim of helping them improve academically. Coordinators meet with students within the first two weeks of the semester to discuss their probation status, review the probation requirements, help set up their first meeting with their counselor, discuss strategies for success, and answer any questions they may have. Students are required to meet with their counselor every other week to discuss strategies for success, any concerns, areas of struggle, and their progress. If significant improvement (earning grades of C or better) is shown over the course of this semester, students will be removed from probation. Continuing to earn Ds in a semester will lead to conversations about the best placement for the student, while continuing to earn Fs in a semester may result in a student being exited from the program.

Students may be placed on Guidance and Support status in the Smoky Hill International Baccalaureate Program due to obtaining a low score on their IB MYP Personal Project Presentation. In order to help our students achieve to the best of their abilities in the International Baccalaureate Diploma Program, we have support structures in place that are designed to assist them on their future tasks. This support remains in place for their two years in the Diploma Program.

Students are REQUIRED to meet with their counselor once per quarter. In these meetings, they discuss strategies for long-term planning of projects, managing their workload, and time management.

For their junior year, students adhere to the following schedule:

First Quarter meeting's topics are goals for this semester, management of academics and extra-curricular activities, and developing a plan for CAS hours.

Second Quarter meeting's topics are how classes are going, plans to test in any subjects junior year, work load, and preparing for first semester finals.

Third Quarter meeting's topics are preparing for the Extended Essay, any Internal Assessments, and Theory of Knowledge class added to course load.

Fourth Quarter meeting's topics are the progress of the Extended Essay, meeting deadlines, status of classes, CAS hours progress, and preparing for testing (if testing this year).

For their senior year, students adhere to the following schedule:

First Quarter meeting's topics are goals for this semester, progress of their Extended Essay, status of CAS hours, management of academics and extra-curricular activities, and applying for college.

Second Quarter meeting's topics are how classes are going, taking IB exams this year, progress of Theory of Knowledge Title Paper, Extended Essay deadline, Internal Assessments, work load, and preparing for first semester finals.

Third Quarter meeting's topics are the deadline for the TOK Title Paper and goals to end their last semester of high school strong, as well as preparing for IB exams.

Fourth Quarter meeting's topics are completion of CAS hours, preparing for IB testing, and senior finals.



## SHHS International Baccalaureate Probation Information

| Type of Probation                       | Reason for Entry  | Student Requirements   | Duration  |
|---|---|--|---|
| Probation for Course Work Grades        | <ol style="list-style-type: none"> <li>1. Student receives a semester grade of D or F in any class</li> <li>2. Student transfers into Smoky Hill with a grade of D or F on their transcript in any class</li> </ol> | <ol style="list-style-type: none"> <li>1. Students will meet with their counselor every three weeks to discuss their academic progress/needs/struggles</li> <li>2. It is the student's responsibility to schedule appointments with their counselor</li> </ol> | <ol style="list-style-type: none"> <li>1. A grade of D in any class the following semester will result in the student remaining on probation for an additional semester</li> <li>2. A grade of F in any class the following semester will result in removal from the IB program</li> <li>3. Two consecutive semesters of probation with a grade of D in any class will result in removal from the IB program</li> </ol> |
| Probation for Ethical Conduct Violation | <ol style="list-style-type: none"> <li>1. Any first violation of the SHHS IB Ethical Conduct Pledge that does not require immediate removal from the IB program</li> </ol>  | <ol style="list-style-type: none"> <li>1. Student is to adhere to the IB Ethical Conduct Pledge</li> <li>2. A second violation will result in immediate removal from the IB program</li> </ol>   | <ol style="list-style-type: none"> <li>1. Student will remain on probation for the duration of their time in the IB program</li> </ol>  |

## SHHS International Baccalaureate Required DP Guidance and Support Information

| Required DP Guidance and Support   | Reason for Entry   | Student Requirements   | Duration   |
|------------------------------------|--|--|--|
| Probation for MYP Personal Project | <ol style="list-style-type: none"> <li>1. Student scores between 10-12 out of a possible 32 points on their MYP Personal Project their Sophomore year</li> </ol> | <ol style="list-style-type: none"> <li>1. Student will meet with their counselor once a quarter to discuss strategies for long-term goal/project planning, managing workload, and time management skills</li> <li>2. It is the student's responsibility to schedule appointments with their counselor</li> </ol> | <ol style="list-style-type: none"> <li>1. Student will remain on probation for the duration of the IB Diploma Program (11th and 12th grade years)</li> </ol> |

Students and parents will always be informed in writing of probationary status and required guidance and support. We have read and understand the reasons for and consequences of IB probation and the required guidance and support for entrance into the DP program if a low score on the Personal Project is earned.

Student name (print) \_\_\_\_\_

Student signature \_\_\_\_\_

Date \_\_\_\_\_

Parent/Guardian name (print) \_\_\_\_\_

Parent/Guardian signature \_\_\_\_\_

Date \_\_\_\_\_