STUDENT INCIDENT STATEMENT

(Please use an ink pen and print clearly)

First and Last Name: _____ **Grade:** 6 7 8 **Date:** _____

Directions: Include a description of the incident, all persons involved, what they said and what they did. You should also describe what your involvement was in the incident. You can use bullet points to explain what happened.

Date of Incident: _____ **Time:** _____ **Location:** _____

Name(s) of Person(s) Involved: _____

Name(s) of Witnesses: _____

Have you reported this before? ☐ **Yes** ☐ **No**

What happened? _____

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Student Signature: _____

- FOR OFFICE USE ONLY -

Notes: _____

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☐ **Parent/Guardian Contact:** _____ ☐ **Log Entry** ☐ **Referred to:** _____

Completed by: _____ **Date:** _____

What happened (cont)?

Student Signature: _____