



*Dedicated to Excellence*

Cherry Creek Schools

# Infinity Middle School Student and Family Handbook

2024-2025 School Year



**INFINITY MIDDLE SCHOOL**

*Inspire • Empower • Innovate*

*Building The Infinity Future*

**English:** Please contact (name of liaison) at (email) for support with this resource in your language.

**Amharic:**

እነዝህን መረጃዎችን በተመለከተ በቋንቋዎ ሰገዛን ለማግኘት ከፈለጉ እባክዎን ተሊሌን በዝህ እሚይል ያግኙዋት  
[thirpa@cherrycreekschools.org](mailto:thirpa@cherrycreekschools.org)

**Arabic:**

أو [org.cherrycreekschools@jsebbahi](mailto:org.cherrycreekschools@jsebbahi) (يرجى الاتصال بـ) جمعية صباحي أو جاودة العلمي (على  
[org.cherrycreekschools@jdajani.ami](mailto:org.cherrycreekschools@jdajani.ami) للحصول على الدعم مع هذا المورد باللغة العربية.

**Chinese:** 如有需要, 请经由 [ctaylor9@cherrycreekschools.org](mailto:ctaylor9@cherrycreekschools.org) 与凯瑟琳·泰勒联系, 以您的语言获得此资源的支持。

**Hindi:**

अपनी भाषा में इस संसाधन के समर्थन के लिए कृपया जेम्स रसाइथी को [jrasaily@cherrycreekschools.org](mailto:jrasaily@cherrycreekschools.org) पर संपर्क करें।

**Korean:**

귀하의 언어로 이 자원에 대한 지원을 원하시면 (리아 리) 에게 ([llee6@cherrycreekschools.org](mailto:llee6@cherrycreekschools.org)) 로 문의하십시오.

**Nepali:**

कृपया जेम्स रसाइथीइथ [jrasaily@cherrycreekschools.org](mailto:jrasaily@cherrycreekschools.org) मा तपाइथको भाषामा यो संसाधनको सहयोगको िगी सम्पर्कथ गननहथ ि।

**Russian:**

Пожалуйста, обращайтесь к Ларисе Бака по адресу: [lBaca3@cherrycreekschools.org](mailto:lBaca3@cherrycreekschools.org) для получения поддержки с помощью этого ресурса на своём языке.

**Somali:**

Fadlan la xiriir Omar Nur cinwaanka emaylka [onur2@cherrycreekschools.org](mailto:onur2@cherrycreekschools.org) si aad u hesho macluumaad ku qoran luqadaada.

**Spanish:**

Si necesita ayuda con este recurso en su idioma, póngase en contacto con Ilse Chavez Maldonado en [ichavezmaldonado@cherrycreekschools.org](mailto:ichavezmaldonado@cherrycreekschools.org), Rosa Han en [rhan4@cherrycreekschools.org](mailto:rhan4@cherrycreekschools.org), Helena Gognat en [hgognat@cherrycreekschools.org](mailto:hgognat@cherrycreekschools.org) o Monica Pantoja en [mpantoja@cherrycreekschools.org](mailto:mpantoja@cherrycreekschools.org)

**Vietnamese:**

Vui lòng liên hệ với Thuý Ngọc tại [Lchung2@cherrycreekschools.org](mailto:Lchung2@cherrycreekschools.org) để được hỗ trợ về tài nguyên này bằng tiếng Việt.

# *A Letter* to our Viper Community

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Dear Infinity Community,

July 2024

Welcome to the 24-25 School Year! We could not be more excited to partner with you and your student(s) to create a supportive community that focuses both on learning and each child's well being.

The landscape of education continues to evolve to meet the needs of a new generation of students. At Infinity, we strive to build meaningful, authentic relationships with every student that walks through our doors. As a district we are focused on increasing student's literacy skills, providing equitable learning opportunities for all students, and making sure our kids are supported as growing individuals. We have a staff that is committed to taking care of your students each and everyday, including through the ups and downs of the middle school experience.

This handbook is not intended to cover everything or name every tool we use to meet the needs of our students; however, it does include general information that may answer your questions or better help you understand our district and school's expectations.

Please use this as a resource. Contact information is included, but I would also encourage you to visit our school's website for additional information.

I invite you to partner with me and our staff so that together we can provide your student a safe and successful learning experience. Please look for my community newsletters which will include a calendar of events and opportunities for families to engage with us throughout the year. Never hesitate to reach out to me or our administrative team if you have any questions or concerns.

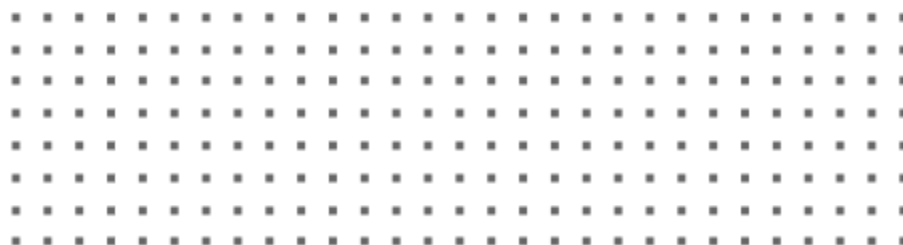
GO VIPERS!!

Dr. Dan Hanson  
Principal, Infinity Middle School



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Welcome to Infinity



Welcome to the 2024-2025 school year at Infinity Middle School! We are happy to have you as a student here this year. This Parent/Student Handbook will be a tool that you will use to help make this a great experience. As a member of this school community, please familiarize yourself with information included in this handbook and follow the established expectations. This is YOUR school! We are excited to have you as part of our Viper community!

### As a parent, where do I go with my questions?

At times, parents may wish to bring a concern to the attention of a teacher or administrator. At Infinity, we want parents to be a part of the learning team for our students. When concerns arise, parents are encouraged to initiate contact with the appropriate source of concern. Classroom issues should be addressed with the student's teacher first. If you still need support please contact the appropriate person below.

Main Office	720-886-6000
Attendance Office	720-886-6095
SAFE2TELL	1-877-542-7233
Clinic	720-886-6020
Transportation	720-886-4111

**6<sup>th</sup> grade:**

- Assistant Principal: Tyler Johnson 720-886-6004
- Counselor: Olivia Causer 720-886-6091
- Student Support Administrator: Charmaine Jackson 720-886-6010

**7th grade:**

- Instructional Support Administrator: Missy Zahler 720-886-6007
- Counselor: Carolyn Norwood 720-886-6090
- Student Support Administrator: Joshua Brink 720-886-6006

**8th grade**

- Assistant Principal: Mary Allman 720-886-6034
- Counselor: Katie McCormick 720-886-6031
- Student Support Administrator: Seth Replogle 720-886-6079



## **ACADEMIC CALENDAR**

Our academic calendar is divided into 2 semesters, with each semester containing two 9-10 week quarters. Students will receive a report card via Parent/Guardian PowerSchool log the week following the end of each quarter. Students and parents/guardians are encouraged to check PowerSchool frequently for updates.

## **ACADEMIC SCHOOL DAY**

Our school day begins at 8:50 a.m. and ends at 3:45 p.m. Only students eating breakfast will be permitted to enter the building at 8:30 a.m. Doors will open for all students at 8:45 a.m. Students may stay after school any day Monday through Thursday to participate in sports, activities, clubs or receive academic support by specific teachers. Students staying after school are expected to be in a classroom or designated area by 3:50 p.m. Students must remain in their after school activity until dismissed or parent pick up.

## **ACADEMIC SUPPORT**

Academic support is available by requesting support from a current teacher. Occasionally teachers offer lunch or after school study sessions. Arrangements can be made with teachers in advance.

## **ANNOUNCEMENTS**

All information such as the school calendar, upcoming events, lunch menu and various other announcements will be posted on our school website: [Infinity Middle School / Homepage](#). Daily announcements will be made during homeroom. Families will receive a monthly newsletter from Principal Hanson containing announcements and more.

## **ATTENDANCE**

The Colorado School Attendance Law states that it is the obligation of every parent/guardian to ensure that every child under the parent's care and supervision receives adequate education. Attendance of students at school has a direct relationship to their performance in class. Our school schedule is designed to meet the Colorado State Compulsory Attendance requirements. Consistent attendance is essential.

There may be times when due to illness or other unavoidable situations students are absent. It is important that work that is missed is made up. Be sure to check in with teachers upon return from an absence to obtain any make-up work. Most teachers post assignments in Schoology and Google Classroom so students are able to access assignments anytime. Students and parents/guardians are encouraged to check PowerSchool for assignments, notes, or important information given following an absence.

## **ATTENDANCE LINE**

When students are absent from school, a parent/guardian should call the Attendance line 720-886-6095. To avoid having to send a re-admit note, these calls should be made the morning of the absence. These calls may only be made by a parent or guardian. The recording prompts the caller as to what important information to leave.

If a student is not called in on the day of absence or is truant from a class, parents/guardians will be notified by an automated phone message through ConnectEd.

- ❖ **EXCUSED ABSENCE** - Provisions of Colorado Law and School Board Policy permit excused absences. Absences may be excused for the following reasons:
  - A temporary illness or injury. An administrator may request a doctor's note if there are many such absences.
  - Absence for an extended period due to physical, mental or emotional disability.
  - Observance of an established religious holiday.
  - Death of a family member.
  - Absences, which have been pre-approved by an administrator at the request of a parent or guardian.
  - Mandatory court appearance.

The Cherry Creek District Calendar provides four vacation periods: Fall break, Thanksgiving vacation, Winter break, and Spring break, as well as non contact days throughout the year. Parents/guardians are encouraged to please arrange their vacations to correspond with these times.

## **PARENT/GUARDIAN PICKUP PRIOR TO END OF DAY:**

Once a parent, guardian, or authorized person has come to the front window and completed security procedures, the students will be contacted to come to the front of the building for pickup. This helps to minimize class disruption and loss of instructional time. Students must be signed out through the attendance office. The last parent pick-up time prior to dismissal is 3:35 pm.

## **TARDIES**

Coming late to class disrupts the learning environment. Tardies will be handled as follows:

- ❖ Once the music stops teachers will shut the doors and go take attendance.
  - Teachers will take attendance at the beginning of each class period.
  - Students who enter the room after the music stopped will be marked Tardy.
  - Teachers will have WAG/Do Now posted for students to start on while attendance is taken.
  - Attendance will be checked 5 minutes into each class by the Attendance Clerk.
    - Grade Level Administrators will reach out to teachers if attendance is not taken.
- ❖ 10 Tardies will result in an after-school detention served with our Student Support Administrators

### **BEGINNING OF YEAR CHECK-IN**

It is important at the beginning of the school year that each of our students/families completes the online registration form. Access to the on-line check-in process opens on July 1<sup>st</sup> and parents/guardians may begin the process at any time by going to [Back to School Hub](#). There is no 'in person check in'.

### **CLASS SCHEDULES**

Students will be enrolled in four core classes: Language Arts, Math, Social Studies, and Science as well as two elective classes. 5th grade (incoming 6th grade) students selected choices and alternatives during February of the previous school year. Schedules will be available via Power School a few days before school starts. Read emails and check the website for updates. Middle School is a great time to experience a variety of elective classes and there is value in all of the classes we offer.

### **SCHEDULE CHANGES**

Schedule changes are made to support the academic needs of students and only when space in a class permits. Schedule changes are not changed because of friends or personal preference. Changes must be approved by grade level administration. Prior to the beginning of the school year Language Arts and Math placements are determined by a body of evidence. Please reach out to the student's grade level administrator (6th-Johnson, 7th-Zahler, 8th-Allman) if you have questions.

### **COMMUNICATING WITH TEACHERS**

All Infinity Middle School teachers have access to email. Staff email addresses are posted on our website. Parents/guardians may call and leave voicemail messages for the teacher. While they will make every effort to return emails as soon as possible, please allow a 24 hour turnaround period to hear back from the teacher.

### **FORGOTTEN ITEMS**

Lunches, books, backpacks and items left for students can be left at the security desk or in the grade level bins.

### **LOST AND FOUND**

Items that have been separated from their owners may be found in the security office of Infinity Middle School or in the vipers' den. If students find lost or misplaced articles, they are expected to turn them in to Security. Do not keep items belonging to someone else. If students have misplaced an item, they may check with Security for access to the Lost and Found. The school and district are not responsible for the loss of personal property brought to school. Students are encouraged to leave valuables at home. Unclaimed items will be donated to charity at midyear and the end of the year.


### **GRADING/ASSESSMENTS/HOMEWORK**

Grades should authentically reflect student progress on learning targets and grade-level standards. We are committed to:

- Offering multiple opportunities for students to demonstrate progress towards proficiency.
- Providing timely and meaningful feedback
- Providing opportunities for students to reflect on their learning.





	Proficiency Scale					
	Not There Yet			Got It!		
	Beginning		Developing	Approaching	Meets	Exceeds
Example of Descriptor Categories	Student has not completed or provided work.	Student has produced work that does not demonstrate that they recognize basic skills and concepts related to the standard. The student has not reached a level of applying skills and concepts related to the standard.	Student has produced work that demonstrates recognition of most of the skills and concepts related to the standard. The student has not reached a level of applying those skills and concepts consistently.	Student has produced work that demonstrates recognition of key skills and concepts and application of most skills and concepts related to the standard.	Student has produced work that demonstrates proficiency toward application of skills and content related to the standard.	Student has produced work that demonstrates advanced progress toward application of skills and content related to the standard.
Percentage	50% (NHI)*	60% (NEE)**	70%	80%	90%	100%
Grades	F	D	C	B	A	A

\*Not Handed In      \*\*Not Enough Evidence

**Grades should be updated on PowerSchool weekly. Grades for assignments should be posted within a week of submission. Feedback should be timely to help students improve and reflect on their learning.**

Fall, winter, and spring **breaks are breaks**. Please allow our teachers to enjoy this time without the expectation of updating grades over this break period. Just as we want these periods to be breaks for our instructional staff, we would also like our families and communities to enjoy this time.

**LATE WORK**

All assignments will be accepted late up to the retake assessment date at the end of the unit for full credit. When we prioritize learning and progress towards mastery in our gradebooks, graded items become tools for instruction and provide feedback to families and students about what a student knows in the content area. Grades should reflect student progress to grade-level standards, and we acknowledge that students learn and progress at different rates.

**ASSESSMENTS**

Assessments are a tool for measuring student proficiency on grade-level standards. They may include projects, performances, essays, Socratic seminars, discussions, visuals, etc. Teachers will provide students with multiple opportunities and/or pathways to demonstrate mastery—“retake” does not explicitly mean redoing the same thing.

**Students will only be required to retake the assessment portion that they did not demonstrate proficiency on the standards.** This should be a collaborative effort with teachers and students.

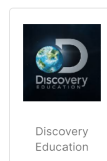
Example: Turning in late/missing work, Conversations with the student and parents, or Study Sessions (Before or After School, During Lunch, Advisory).

## Multimedia Guidelines from District Library & Visual Media Services

- If the video is copyrighted for home use only you can't use this in a classroom.
- You can't use a personal streaming service account at school (Netflix/Amazon/Max/Hulu, etc.)

District Recommendation:

- Discovery Education Experience Streaming
- Tile on [my.cherrycreekschools.org](http://my.cherrycreekschools.org)



Parent permission will be requested prior to viewing clips and scenes from movies. If a family chooses to opt-out of the viewing please note that the **SSO/Counselor's/Main Office is not an alternative space** for students to go. Please make arrangements with another teacher or alternative space where they can be monitored.

## HALL PASSES

SmartPass is a new pass management system we will be implementing this school year. Smartpass helps control the flow of students and ensures they get the most out of the school day, reducing time spent outside of the classroom. We will no longer have paper passes to leave the classroom. SmartPass allows us in real time to see who is in the hallways at a moment's notice. SmartPass increases student safety during emergencies, and it helps prevent vandalism and disruptive hallway behavior. Every teacher will have a station setup in their classroom, so cell phones are not needed for the pass.

## HIGH SCHOOL FOOTBALL GAMES

Cherokee Trail High School policy asks that our middle school students not attend high school activities unescorted or unsupervised, including football games. High school games are social/athletic activities for students in grades 9 – 12, who generally require less direct adult supervision than middle school students. In the interest of supporting our feeder, parents and/or guardians are asked to consider accompanying their child and a group of friends to the high school events. Even though middle schoolers may not want adults to sit too close, having parents on hand can provide needed supervision and security.

## HONOR ROLL & AWARDS

Students who earn a quarterly GPA of 3.5 or higher will receive Honor Roll recognition. There will be a celebration of these students during lunch.

Students who improve their grades with a .5 increase in GPA will be eligible for Merit Roll recognition.

## LATE BUS SHUTTLE/TRANSPORTATION

Late buses are provided for students who qualify and have been approved by transportation for a route. These buses are only for students who are participating in after school activities including academic assistance, clubs, and athletics. Late buses begin the second week of school and run every day of the week EXCEPT Friday. There are no after school activities on Friday, so we do not provide a late bus on that day. (Additionally, we do not provide late bus shuttles the day before an extended break, i.e. Thanksgiving, the last week of school, etc.) Late buses will leave school at 4:45 p.m. Students are asked to notify their parents in advance if they plan to take the late bus shuttle home. Please refer to this [link](#) with questions/concerns about transportation.



## **SCHOOL CLOSURE**

The Cherry Creek School District communicates school closure information through ConnectEd, major television networks and radio stations. In addition, closure and delay information is communicated through our District and school websites. When school is closed, all after school and evening activities are postponed or cancelled. On a delayed schedule, morning buses will run approximately 90 minutes later than usual. School will start at 10:20 a.m. School will dismiss at the usual time unless otherwise announced. In the event of inclement weather, activity buses may not run.

## **SCHOOL SAFETY**

Our goal is to maintain a safe learning environment. We have developed a safety and crisis response plan that integrates systems for assessment, prevention, intervention, and crisis response with regard to creating a physically and psychologically safe environment. We conduct announced and unannounced drills for our evacuation, secure perimeter, shelter-in-place, and lockdown procedures. The goal of these drills is to check our emergency response procedures and make modifications to our plans when necessary.

- ❖ Evacuation is used when a significant danger exists inside the building. Teachers will direct students to designated safe areas away from the building.
- ❖ Secure Perimeter is used when a significant risk exists outside of the building. All outside activities are moved inside, teachers proceed with normal activities, but the building is locked, and access is through the main door ONLY.
- ❖ Shelter-in-Place is used for dangerous weather events, including tornados. Teachers direct students to safe zones.
- ❖ Lockdown is used when there is a significant risk inside the building. Students will move away from the view of doors or windows and sit silently. Teachers will lock doors, follow procedures, and wait for instructions.
- ❖ Weather holds and delays are based on the discretion of the building administration in collaboration with district leadership/dispatch.

Information about crisis situations may be communicated through the District website, the District automated call system, communication through the principal's email list and/or letters sent home. In all situations, information is carefully considered to provide necessary details for families to make personal safety decisions and to give parents essential information. It is important for students to refrain from using cell phones in the event of a drill or emergency situation.

## **SCHOOL STORE**

The school store is open during lunch on Tuesdays and Thursdays in the cafeteria. The store sells school supplies and other items. The store is set up to accept cash and checks made to Infinity Middle School. Student planners are on sale through the school store.

## **SNACKS**

- Food/Snacks in the classroom are allowed at teacher discretion.
- If students create a mess or prevent other students from participating in class, expectations around snack etiquette may change.
- Eating in certain classrooms (science, band, orchestra, choir...is discouraged due to lab materials, etc)

## Outside Food

- Students cannot order food to be delivered to school. (grubhub, uber eats, etc...)
- Staff cannot order food for individual students to be delivered.
- Parents/Guardians can only provide food for their student listed on PowerSchool
- If a lunch is dropped off for a student, they will be contacted right before their lunch period to pick it up.

## STUDENT NUTRITION SERVICES (BREAKFAST AND LUNCH)

All students in Cherry Creek School District will have access to free healthy, nutritious school meals beginning in the 2024-25 school year thanks to the Healthy School Meals for All program approved by Colorado voters.

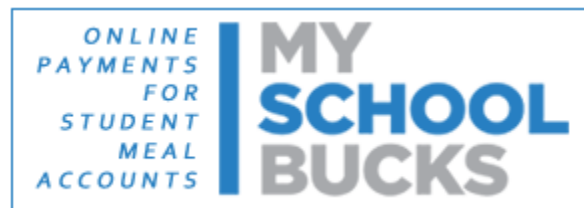
Our District is very excited to participate in the program! Here is some additional information and a few important reminders about what this means for our schools and families.

- ❖ Please fill out the new combined application for Free and Reduced Price School Meals/Family Economic Data Survey. While meals will be provided for free to all Cherry Creek students through Healthy School Meals for All, it's important for us to continue gathering this information to receive full access to available federal funds that support nutritional programs at your school. Please complete this form during registration for the 2024-25 school year. By providing this information, you will help our district access all available funds to cover the cost of meals, and other nutritional programs for students. Plus, families who fill out the form may qualify to receive discounted school fees, class materials, bus passes, utility support and more!
- ❖ All household income information provided through this form is strictly confidential and protected by law. Only one form is required for all children in the household. Immigration, migrant, citizenship or refugee status is not required when completing the form.
- ❖ If you have questions about completing this form, please contact Indira Rojas Narvaez at 720-886-7172 or [irojasnarvaez@cherrycreekschools.org](mailto:irojasnarvaez@cherrycreekschools.org)

[My School Bucks](#) is a secure online system that allows parents to:

- ❖ Make an online payment to their children's cafeteria meal accounts
- ❖ Remotely monitor their children's accounts
- ❖ Set up automatic recurring payments
- ❖ Set up low-balance e-mail message alerts
- ❖ Submit an online application for free and/or reduced meals

[Visit My School Bucks](#) to learn how to create an account.



## Cafeteria Behavior Expectations:

- Cell phones and other electronic devices are now prohibited in the cafeteria during lunch. They may be accessed during recess.
- When students are done eating lunch they need to clean up their area.
- They will go outside for recess when they are dismissed by Cafeteria Supervision.
- If temperatures are above 20 degrees we are going outside for recess. If there is heavy snow or rain we will have indoor recess.

- If students need academic support during recess, their teacher will need to come to the cafeteria to pick them up.



## **VISITORS TO OUR SCHOOL**

Visits are not an opportunity to have a conference with teachers. Such appointments must be scheduled and approved by the grade level administrator within a 24-hour period. Due to security concerns, parents must sign-in at the security desk and show a government-issued photo ID prior to being allowed to enter the building. Visitors are scanned through a networked national database and then issued a visitor badge to be worn for the duration of the visit. Other student visitors (i.e., siblings, relatives, friends, out-of-town guests, etc.) are not allowed to visit or shadow during the school day. The focus on keeping the classroom environment free from distractions and interruptions also includes respecting the total school environment. The diversity of our school's clientele requires us to ensure a fair consideration for all students.



We use PowerSchool® and Schoology, two web-based programs that are valuable tools in students' academic success. Students and their parents/guardians will each be given user identification and log in information for both sites. Families can expect PowerSchool to be updated weekly. Use PowerSchool to check grades and attendance. For larger assignments, it may take teachers several days to complete grading before being entered into PowerSchool. The Schoology site is an extension of the classroom. Families can see an updated class calendar, course information, materials needed, and additional resources.

## **CHERRY CREEK EMAIL**

Each student is given an Outlook® email account. It is intended to be used for school related business. Each teacher also has an Outlook email account. We recommend that students check their Outlook email at least once a day. These are not private email accounts and all content is governed by school and District policies. Bookmark <http://my.cherrycreekschools.org> in a web browser to access the site.

- ❖ Protect yourself by:
  - Using this account for school business only;
  - Never give out your password; it is encouraged that you personalize your password.
  - Logging off after you have checked your email;
  - Being kind, respectful and safe in all email communications; and
  - Reporting inappropriate email use right away to your teacher or to the Student Support Administrator

## **CELL PHONE AGREEMENT**

Infinity Middle School recognizes the importance of communication and collaboration, and provides devices for students to be productive in the classroom. To keep the focus on academics and to reduce unnecessary distractions, the school will be enforcing the following:

- Cell phones shall be turned off or in silent mode in all classrooms, Student Support Center, Cafeteria, and Main Office. Cell phones and wireless audio devices must be out of sight and kept in the student's personal belongings (backpack, pocket, purse, etc).
- No wireless audio devices are allowed in the classrooms, Student Support Center, and Main Office. (ie: Airpods, wireless earbuds/headsets, etc.)
- Students should have wired headphones/earbuds for learning purposes.

- Cell phones and wireless audio devices may not be used in classrooms as a replacement for a computer or wired audio devices that were left at home.



- If a student needs to make an emergency call during class, they may ask their teacher to use a building phone located in the classroom, the Main Office, and Student Support Center.
- Parents/guardians can call the Main Office at (720) 886-6000 to relay urgent and important messages to students. If the message relates to different dismissal procedures, please call by 2:30 pm if at all possible.

### **STUDENT LAPTOPS AND WIRELESS CONNECTIVITY**

Students are assigned a 1-1 device from the school district, this allows them to access the district wireless network. Access to the district wireless network is allowed for applications and activities of an academic nature.

**In accordance with Board Policy JICJ, neither the school district nor Infinity Middle School is responsible for damaged, misplaced or stolen student personal electronic communication devices such as cell phones.**

Internet access will go through the Cherry Creek School District filter that is designed to block sites that are inappropriate for the educational environment. Students are expected to follow and adhere to all district Board of Education policies and regulations, as well as terms and conditions of the district's Internet Acceptable Use Agreement, when accessing the Internet through the district's wireless network with their personal electronic communication devices. A student's inappropriate use of a personal electronic communication device will be subject to consequences under applicable Board of Education policy and/or law.



### **CLINIC STAFF**

**Nurse:** Katina Rupeka BSN RN **Email:** [krupeka@cherrycreekschools.org](mailto:krupeka@cherrycreekschools.org)

Phone 720-886-6020 Fax 720-886-6988

**Health Liaison:** Stephanie Le **Email:** [sle4@cherrycreekschools.org](mailto:sle4@cherrycreekschools.org)

Phone: 720-886-6022

What is the role of the school nurse? The school nurse can provide first aid for injuries, support student's understanding of their health, respond to medical emergencies, help students care for their chronic conditions such as diabetes and seizures during the school day, create health care plans, provide resources to families, complete vision and hearing screenings, administer medications, and more!

How can students access the clinic? Students can access the clinic by obtaining a pass from their teacher. We ask that students not access the clinic during passing period and instead check in with their next teacher to receive a pass before





coming to the clinic. This will allow the teacher to be able to take accurate attendance for the safety and security of students and staff.

Will I be notified if my student is seen in the clinic? We will notify a parent/guardian regarding student visits to the clinic if there is an injury or illness we are concerned about or if we have concerns regarding the nature of the student's visit to the clinic or number of visits to the clinic. We will not call parents/guardians about every visit to the clinic. We generally call parents if students visit the clinic two times in the same school day. Parents/guardians can reach the school nurse via email or the phone numbers listed above.

Medications at School School nurses can administer over the counter medication listed on Parent Forms if parents/guardians give approval during registration in PowerSchool. These medications are administered using standing orders from the Cherry Creek School District Medical Advisory Board. For over-the-counter medications requiring frequent administration, an order from the student's healthcare provider should be obtained by the parent/guardian of the student and given to the clinic staff. Students are not allowed to carry over the counter or prescription medications with them at school. The exception to this would be a student who self-carries an inhaler or epi pen with a prescribing healthcare provider's order and student self-carry contract on file with the school clinic. If your student requires prescription medication during the school day, you must provide the clinic staff the order from the student's healthcare provider along with the prescription medication in the original prescription bottle and prescription label. All medication should be dropped off with the school nurse or health liaison by the parent or guardian and not the student. You can access our blank medication forms at the district health services website: <https://www.cherrycreekschools.org/Health>

Immunizations and Exemptions We follow the Colorado Department of Public Health and Environment (CDPHE) guidelines regarding immunizations. Please see this website (<https://www.colorado.gov/pacific/cdphe/school-resources>) for more information or call the school clinic. You can email or fax your student's updated immunization records to us at the clinic. If you choose to exempt your student from any immunizations, a new exemption form is required each school year unless a medical exemption is completed by your healthcare provider. Please see this website for more information or call and speak with the clinic staff. Vaccine exemptions | Department of Public Health & Environment (colorado.gov)

Hearing and Vision Screenings District Vision and Hearing Screenings for 7th grade students, students with IEPs and students new to the district occur each school year. Please notify the school nurse if you would like to opt-out of this screening for your student. You will be notified if your student does not pass the screenings.



## **STUDENT BEHAVIOR**

Students are expected to know and follow the conduct code of the Cherry Creek School District, which is supported by state laws. Violation of these policies will lead to disciplinary action and consequences established by the Cherry Creek School District, state law, and building policy. All of the information contained here is a brief summary of district policy.



Board of Education Policy JICH complies with the Colorado Controlled Substance Act of 1981. This policy helps maintain the expectations of a drug/alcohol free learning environment and protects the safety and welfare of students and staff.

The entire text of any school district policy and/or regulation is available upon request from the principal's office at the school or from the district administration office located at 4700 S. Yosemite Street, Greenwood Village, CO 80111. Additionally, all district policies may be accessed via the Cherry Creek School District website located at: [Board of Education](#)

## **DISCIPLINE AND CONSEQUENCES**

If a student's behavior is contrary to the expectations or against school/district policy, they will be subject to disciplinary action. These disciplinary actions may include the loss of privileges, detention (lunch/after-school), out-of-school suspension, and expulsion. In situations where a student faces one of these disciplinary actions, students have a right to due process.

## **DETENTION**

Lunch or After School Detention may be assigned by a teacher, or by an Administrator. After School detention is held from 3:45 – 4:45p.m. During detention, students are expected to sit quietly and complete homework the entire time. Students in detention may not participate in extracurricular activities for the days they are serving detention. Failure to attend assigned detention will result in a problem solving meeting with parents.

## **SUSPENSION**

Suspension out of school requires that students are not permitted to be on any Cherry Creek School District campus. Out of school suspensions are considered unexcused absences. Out of school suspension always requires parental notification, parent pick-up, and a re-entry conference with the student, parent, Student Support Administrator, and Special Education case manager (if applicable). The purpose of this conference is to plan strategies to avoid a repeat of behavior and further loss of instructional time. A behavior contract may be developed at that time.

## **POLICE CONTACT**

Infinity Middle School will work closely with local authorities to maintain a safe and secure learning environment. The district security team is available to support and assign an SRO as needed on a case by case basis. Students who may have violated local, state, or federal laws are subject to police contact. Please know that parents may contact local police departments at their discretion.

## **DRESS CODE**

Any student deemed in violation of the dress code shall be required to change into appropriate clothing or make arrangements to have appropriate clothing brought to school immediately. In this case, there shall be no further penalty.

If the student cannot promptly obtain appropriate clothing, on the first offense, the student shall be given a written warning and an administrator shall notify the student's parents/guardians. On the second offense, the student shall remain in an office with supervision for the day and do schoolwork--which will constitute an in-school suspension--and a conference with parents/guardians shall be held. On the third offense, the student may be subject to out-of-school suspension or other disciplinary action in accordance with relevant disciplinary procedures outlined in the school discipline code. The following items are not acceptable in school buildings, on school grounds, or at school activities:





- ❖ Inappropriately sheer, tight, short, or low-cut clothing that bare or expose traditionally private parts of the body including, but not limited to, the stomach, shoulders, buttocks, upper thigh, back and breasts.
- ❖ Any clothing, paraphernalia, grooming, jewelry, hair coloring, accessories, or body adornments that are or contain any advertisement, symbols, words, slogans, patches, or pictures that:
  - Are obscene, profane, vulgar, lewd, or legally libelous;
  - Threaten the safety or welfare of any person;
  - Promotes any activity prohibited by the student code of conduct;
  - Promotes use of drugs, tobacco, alcohol, or weapons;
  - Are of a sexual nature;
  - By virtue of color, arrangement, trademark, or other attribute denote membership in gangs which advocate drug use, violence, or disruptive behavior;
  - Otherwise disrupt the teaching-learning process.
  - Shoes must be worn at all times in school facilities.

## PBIS

PBIS is a research based framework that fosters safe, respectful and positive school climates to increase academic achievement and maximize social, emotional and behavioral competence for all students. PBIS is viewed as an essential component of the district's bullying prevention practices. PBIS is also where you will find minor referrals. These minor referrals are communicated to you by the teachers through the app.

### R- Relentlessly Show Respect

- I will respect myself, others, and property through my words and actions.
- I will acknowledge and consider multiple perspectives.
- I will believe in the positive potential of others.

### E- Embrace a Growth Mindset

- I will do my best to learn.
- I will celebrate success.
- I will embrace opportunities to learn from my mistakes.

### A- Actively Lead

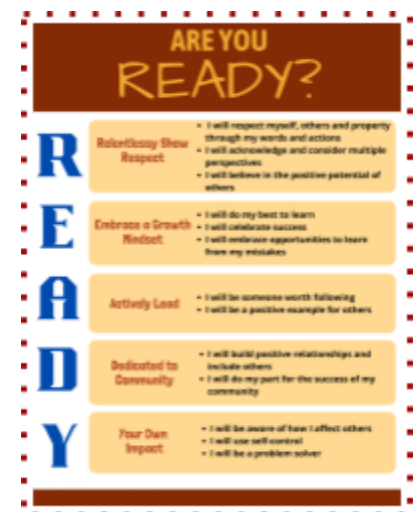
- I will be someone worth following.
- I will be a positive example for others.

### D- Dedicated to Community

- I will build positive relationships and include others.
- I will do my part for the success of my community.

### Y- Your Own Impact

- I will be aware of how I affect others.
- I will use self-control.
- I will be a problem solver.





## LOCKS AND LOCKERS (JIH)

Students will be assigned a locker in the first week of school. The lockers are not spacious, but are adequate to store student belongings.

Locker number and combination can be found on PowerSchool. The locker is still school property, however and can be searched at any time (Policy JIH and ACD).

As good practice:

- Do not share lockers with anyone
- Do not store things in anyone else's locker
- Do not give out locker combinations (even to best friends)
- Clean/organize lockers periodically (every couple of weeks is a good practice)

## STUDENT FINES

Students will be expected to pay for the repair or replacement of any instructional material or equipment checked out to them including books, class materials, lab equipment, lockers, musical instruments, athletic uniforms or technology.

## STUDENT I.D. CARDS

Students will be issued an ID card at the start of the year. As a matter of safety, it will be expected for all students to have easy access to their ID cards at all times when in the building. ID cards are required for checking out library books and purchasing breakfast/lunch. If students lose their ID, they must purchase another from Security. Cost for replacement I.D. is \$5.00



## ATHLETIC EVENTS

Infinity Middle School is a member of the Cherry Creek Middle School Athletic League and participates in interscholastic competition with the following middle schools: Campus, Falcon Creek, Fox Ridge, Horizon, Liberty, Laredo, Prairie, Sky Vista, Thunder Ridge, and West.

**Student spectators at athletic events must be accompanied by a parent/guardian or PowerSchool Contact. Parents must commit to staying the entirety of the event with their student.**

Students will compete against students at their grade level as well as similar athletic abilities. At the middle school level, there is a "no cut" policy, which means that every participant who attends practice regularly and demonstrates positive sportsmanship will play. Athletic forms are available from download from our website. Participation on any team requires an emergency/permission form that is signed by parents/guardians. In addition, there is a fee to participate in each sport. The fee will be collected prior to an athlete's participation in the sport. Finances should not prevent a student from participating; waivers are available for any student on free or reduced lunch. For assistance please contact the head coach for that sport or the athletic director for more information on financial assistance.

Announcements will be made during the year regarding times and dates for each sport. Infinity Middle School will be offering the following sports:

<u>COED Track All Grades</u>	\$60
<u>Coed Wrestling All grades</u>	\$60

Boys' & Girls' Basketball

8th grade	\$60
7th grade	\$30
6th grade	\$30

Girls' Volleyball

8 <sup>th</sup> grade	\$60
7 <sup>th</sup> grade	\$30
6 <sup>th</sup> grade	\$30

Practices are held each day except Fridays. Activity buses will leave the school at 4:45 p.m. for athletes who would ordinarily ride a bus to school. All other students should arrange to be picked up immediately after practice. There is no home bus transportation following events that extend beyond 4:45 p.m.



**BUSES**

The privilege of using the transportation services of Cherry Creek School District is provided if families live beyond one and one-half miles from the school. Parents will be asked to sign a document explaining the expectations of the transportation system. All students must have valid school identification in order to ride the school bus. Replacement ID cards are available in the security office for \$5.

Activity buses are only for students who are participating in a school-sponsored activity. Students are required to show their bus pass each time they ride in any CCSD bus.

Note: The bus stops are considered part of the school grounds; therefore, all school rules apply while at the bus stop.

**PARENT DROP-OFF**

Parents may drop students off in the drop-off lane on the south side of the building. The drop-off lane on the north side of the building is reserved for bus traffic. Please do not park in any of the drop-off lanes. Pull forward as far as possible to let your student out of the vehicle. Please follow our posted traffic pattern that can be found on our website. Supervision begins at 8:30 a.m. Students who enter the building at 8:30 a.m. will be expected to go directly to the cafeteria to pick up and eat breakfast. All other students will enter the building upon the bell at 8:45 a.m.

**BICYCLES**

Bike riders must obey all safety laws. Students are encouraged to wear a helmet and to ride safely and in a courteous manner. Please walk bikes on school grounds. Once at school, bikes are to be locked in a bike rack area. The school assumes no responsibility for any bicycle stolen or damaged.

**SKATEBOARDS, ROLLER BLADES, AND SCOOTERS**

Skateboards, roller blades and scooters may be ridden to school but must be left in lockers during the school day. Please carry skateboards and scooters on school grounds. The school assumes no responsibility for any theft or damage to these items. Skateboards are not allowed on school buses.



## 24-25 VIPER Bell Schedule



6th Grade	
8:50 - 9:40	Core 1
9:45 - 10:35	Core 2
10:40 - 11:20	Lunch/Recess
11:25 - 12:05	Homeroom
12:10 - 1:00	Elective 1
1:05 - 1:55	Elective 2
2:00 - 2:50	Core 3
2:55 - 3:45	Core 4

7th Grade	
8:50 - 9:40	Core 1
9:45 - 10:35	Core 2
10:40 - 11:30	Core 3
11:35 - 12:15	Lunch/Recess
12:20 - 1:00	Homeroom
1:05 - 1:55	Core 4
2:00 - 2:50	Elective 1
2:55 - 3:45	Elective 2

8th Grade	
8:50 - 9:40	Core 1
9:45 - 10:35	Elective 1
10:40 - 11:30	Elective 2
11:35 - 12:25	Core 2
12:30 - 1:10	Lunch/Recess
1:15 - 1:55	Homeroom
2:00 - 2:50	Core 3
2:55 - 3:45	Core 4