



Cell Phone Guidelines & Agreement

Teaching students to use technology safely and appropriately continues to be part of everyday learning; however, cell phones have proven to be a distraction in the classroom and detrimental to the learning environment. We are actively working to maintain the physical and mental health of our students, which has led to the re-evaluation of our Cell Phone Agreement. This new agreement was created with the consideration of students, staff, and parents and with student learning at the forefront. Given current research and data, we believe that having phones left at home or stored in lockers/backpacks, so the phone is physically off of the students, is best practice.

That being said, we also realize that our parents feel it is important for students to have access to their phones each day. Students may freely use/access their phones before school, during lunch, and after school. Since students are assigned a computer, 1:1 technology; there is little need for additional personal devices.

The Cherry Creek School District recognizes the importance of communication and collaboration, and provides devices for students to be productive in the classroom. To keep the focus on academics and to reduce unnecessary distractions, the school will be enforcing the following:

- **Cell phones and all mobile devices shall be turned off or in silent mode when entering the school building.**
- **Cell phones and all mobile devices shall be kept in the student's locker or backpack.**
- **Cell phones and other mobile devices are not to be used in classrooms, the Innovation Center, common areas, hallways, or restrooms.**
- **Cell phones and other mobile devices are not to be used during transition times or passing periods.**
- **If a student needs to make an emergency call during the day, they may ask their teacher to use a phone located in the classroom, the Main Office, the Attendance Office, the Counseling Center, or the Deans' Center.**
- **Parents/guardians may call the Main Office at 720-886-5200 to relay urgent and important messages to students. If the message relates to different dismissal procedures, please call by 2:30 pm if at all possible.**

If a student is found to have their phone or is using another mobile device, the consequences will be as follows:

1st Offense

- The device will be placed in a locked bag and the student, at the teacher's convenience, will deliver the device in the locked bag to the Deans' Center.
- The device will be secured in the Deans' Center until the end of the school day.
- The student will sign for and pick up the device at the end of the school day.
- A parent/guardian will receive an email or phone call from the Deans' Center to notify the device has been placed in a secure bag and stored.

2nd Offense

- The device will be placed in a locked bag and the student, at the teacher's convenience, will deliver the device in the locked bag to the Deans' Center.
- The device will be secured in the Deans' Center until the end of the school day.
- The student will receive a discipline referral and the consequence as related to technology will be applied.
- Student will sign for and pick up the device at the end of the school day.
- A parent/guardian will receive an email or phone call from the Deans' Center to notify the device has been placed in a secure bag and stored.

3rd Offense

- The device will be placed in a locked bag and the student, at the teacher's convenience, will deliver the device in the locked bag to the Deans' Center.
- The device will be secured in the Deans' Center until the end of the school day.
- The student will receive a discipline referral and the consequence as related to technology for a second offense will be applied.
- Parent will sign for and pick up the device at the end of the school day or at their convenience.
- A parent/guardian will receive an email or phone call from the Deans' Center to notify the device has been placed in a secure bag and stored.

Refusal to place device in case: Student and device will be sent to the Deans' Center along with a discipline referral. Consequences as related to defiance will be applied.

Damage to Case: If the case or lock are damaged while in the student's possession, the parent/guardian will be responsible for the cost of replacement.

Our goal is to create a safe environment, conducive to learning, and free of all distractions that hinder the learning process. If you would like more information, we are happy to answer any questions you may have as to why these guidelines have been adopted.

The school is not responsible for any damaged, lost, or stolen electronic device. If students choose to bring personal devices they are responsible for its safe keeping.

Please remember that students are not to use cell phones during the school day (8:50 AM - 3:45 PM) with the exception of lunch. If you need to get a message to your child, please call the Main Office at (720) 886-5200 and the message will be delivered to your student.

This policy information is also in our Student Handbook. Thank you for your continued support and cooperation.