



*Dedicated to Excellence*

Cherry Creek Schools

# Infinity Middle School Student and Family Handbook

2023-2024 School Year



**English:** Please contact (name of liaison) at (email) for support with this resource in your language.

**Amharic:**

እነዝህን መረጃዎችን በተመለከተ በቋንቋዎ ስገዛን ለማግኘት ከፈለጉ እባክዎን ተሊሌን በዝህ እሜይል ያግኙዋት  
[thirpa@cherrycreekschools.org](mailto:thirpa@cherrycreekschools.org)

**Arabic:**

أو [org.cherrycreekschools@jsebbahi](mailto:org.cherrycreekschools@jsebbahi) (يرجى الاتصال بـ) جميعة صباحي أو جاودة العلمي (على  
[org.cherrycreekschools@jdajanialami](mailto:org.cherrycreekschools@jdajanialami) للحصول على الدعم مع هذا المورد باللغة العربية.

**Chinese:** 如有需要, 请经由 [ctaylor9@cherrycreekschools.org](mailto:ctaylor9@cherrycreekschools.org) 与凯瑟琳·泰勒联系, 以您的语言获得此资源的支持。

**Hindi:**

अपनी भाषा में इस संसाधन के समर्थन के लिए कृपया जेम्स रसाइथी को [jrasaily@cherrycreekschools.org](mailto:jrasaily@cherrycreekschools.org) पर संपकथ करें।

**Korean:**

귀하의 언어로 이 자원에 대한 지원을 원하시면 (리아 리) 에게 ([llee6@cherrycreekschools.org](mailto:llee6@cherrycreekschools.org)) 로 문의하십시오.

**Nepali:**

कृपया जेम्स रसाइथीइथ [jrasaily@cherrycreekschools.org](mailto:jrasaily@cherrycreekschools.org) मा तपाइथको भाषामा यो संसाधनको सहयोगको िगी सम्पकथ गननहथ ि।

**Russian:**

Пожалуйста, обращайтесь к Ларисе Бака по адресу: [lBaca3@cherrycreekschools.org](mailto:lBaca3@cherrycreekschools.org) для получения поддержки с помощью этого ресурса на своём языке.

**Somali:**

Fadlan la xiriir Omar Nur cinwaanka emaylka [onur2@cherrycreekschools.org](mailto:onur2@cherrycreekschools.org) si aad u hesho macluumaad ku qoran luqadaada.

**Spanish:**

Si necesita ayuda con este recurso en su idioma, póngase en contacto con Ilse Chavez Maldonado en [ichavezmaldonado@cherrycreekschools.org](mailto:ichavezmaldonado@cherrycreekschools.org), Rosa Han en [rhan4@cherrycreekschools.org](mailto:rhan4@cherrycreekschools.org), Helena Gognat en [hgognat@cherrycreekschools.org](mailto:hgognat@cherrycreekschools.org) o Monica Pantoja en [mpantoja@cherrycreekschools.org](mailto:mpantoja@cherrycreekschools.org)

**Vietnamese:**

Vui lòng liên hệ với Thuý Ngọc tại [Lchung2@cherrycreekschools.org](mailto:Lchung2@cherrycreekschools.org) để được hỗ trợ về tài nguyên này bằng tiếng Việt.

# *A Letter* to our Viper Community

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Dear Infinity Community!

July 2023

Welcome to school year 23-24! My team and I are excited to welcome you to another successful and fun school year.

The landscape of education is ever changing and adapting to society norms. Within our school our focus is to make sure we create relationships with each student that enters our classrooms and meet them where they are academically and emotionally. This year one of our goals is to be even more intentional about literacy skills and how they are vital to success in school and life. While we are not perfect, I can assure you that we love our students and continually strive to be the best we can for each one.

This handbook is not intended to cover everything we believe in or name every tool we use to meet the needs of our students. However, there is general information that may answer your questions or better help you understand our district and our school's expectations.

Please use this as a resource as needed. There is contact information included and I also encourage you to visit our school's website for more information.

I invite you to partner with me so that together we can provide your student a safe and successful learning experience. Please look for my monthly community newsletter which will include a calendar of events and opportunities for families to engage with us throughout the year.

Please feel free to contact me or my team if you have any questions.

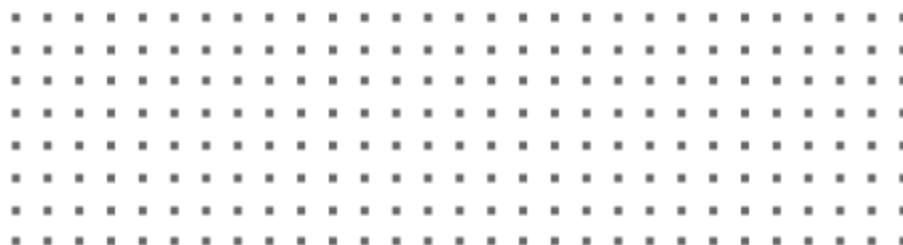
**GO VIPERS!!**

Principal Price



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Welcome to Infinity



Welcome to the 2023-2024 school year at Infinity Middle School! We are happy to have you as a student here this year. This Parent/Student Handbook will be a tool that you will use to help make this a great experience. As a member of this school community, please familiarize yourself with information included in this handbook and follow the established expectations. This is YOUR school! We are excited to have you as part of our Viper community!

### As a parent, where do I go with my questions?

At times, parents may wish to bring a concern to the attention of a teacher or administrator. At Infinity, we want parents to be a part of the learning team for our students. When concerns arise, parents are encouraged to initiate contact with the appropriate source of concern. Classroom issues should be addressed with the student's teacher first. If you still need support please contact the appropriate person below.

Main Office	720-886-6000
Attendance Office	720-886-6095
SAFE2TELL	1-877-542-7233
Clinic	720-886-6020
Transportation	720-886-4111

**6<sup>th</sup> grade:**

- Instructional Support Administrator: Missy Zahler 720-886-6007
- Counselor: Carolyn Norwood 720-886-6006
- Student Support Administrator: Joshua Brink 720-886-6091

**7<sup>th</sup> grade:**

- Assistant Principal: Mary Allman 720-886-6034
- Counselor: Roxanna Villarreal 720-886-6079
- Student Support Administrator: Charmaine Jackson 720-886-6010

**8<sup>th</sup> grade**

- Assistant Principal: Tyler Johnson 720-886-6004
- Counselor last names A-L: Carolyn Norwood 720-886-6006
- Counselor last names M-Z: Roxanna Villarreal 720-886-6079
- Student Support Administrator last names A-L: Joshua Brink 720-886-6091
- Student Support Administrator last names M-Z: Charmaine Jackson 720-886-6010



## **ACADEMIC CALENDAR**

Our academic calendar is divided into 2 semesters, with each semester containing two 9-10 week quarters. Students will receive a report card via Parent/Guardian PowerSchool log the week following the end of each quarter. Students and parents/guardians are encouraged to check PowerSchool frequently for updates.

## **ACADEMIC SCHOOL DAY**

Our school day begins at 8:50 a.m. and ends at 3:45 p.m. Only students eating breakfast will be permitted to enter the building at 8:30 a.m. Doors will open for all students at 8:45 a.m. Students may stay after school any day Monday through Thursday to participate in sports, activities, clubs or receive academic support by specific teachers. Students staying after school are expected to be in a classroom or designated area by 3:50 p.m. Students must remain in their after school activity until dismissed or parent pick up.

## **ACADEMIC SUPPORT**

Academic support is available by requesting support from a current teacher. Occasionally teachers offer lunch or after school study sessions. Arrangements can be made with teachers in advance.

## **ANNOUNCEMENTS**

All information such as the school calendar, upcoming events, lunch menu and various other announcements will be posted on our school website: [Infinity Middle School / Homepage](#). Daily announcements will be made during homeroom. Families will receive a monthly newsletter from Principal Price containing announcements and more.

## **ATTENDANCE**

The Colorado School Attendance Law states that it is the obligation of every parent/guardian to ensure that every child under the parent's care and supervision receives adequate education. Attendance of students at school has a direct relationship to their performance in class. Our school schedule is designed to meet the Colorado State Compulsory Attendance requirements. Consistent attendance is essential.

### [IMS Truancy Policy](#)

There may be times when due to illness or other unavoidable situations students are absent. It is important that work that is missed is made up. Be sure to check in with teachers upon return from an absence to obtain any make-up work. Most teachers post assignments in Schoology and Google Classroom so students are able to access assignments anytime. Students and parents/guardians are encouraged to check PowerSchool for assignments, notes, or important information given following an absence.

## **ATTENDANCE LINE**

When students are absent from school, a parent/guardian should call the Attendance line 720-886-6095. To avoid having to send a re-admit note, these calls should be made the morning of the absence. These calls may only be made by a parent or guardian. The recording prompts the caller as to what important information to leave.

If a student is not called in on the day of absence or is truant from a class, parents/guardians will be notified by an automated phone message through ConnectEd.

- ❖ **EXCUSED ABSENCE** - Provisions of Colorado Law and School Board Policy permit excused absences. Absences may be excused for the following reasons:
  - A temporary illness or injury. An administrator may request a doctor's note if there are many such absences.
  - Absence for an extended period due to physical, mental or emotional disability.
  - Observance of an established religious holiday.
  - Death of a family member.
  - Absences, which have been pre-approved by an administrator at the request of a parent or guardian.
  - Mandatory court appearance.

The Cherry Creek District Calendar provides four vacation periods: Fall break, Thanksgiving vacation, Winter break, and Spring break, as well as non contact days throughout the year. Parents/guardians are encouraged to please arrange their vacations to correspond with these times.

## **PARENT/GUARDIAN PICKUP PRIOR TO END OF DAY:**

Once a parent, guardian, or authorized person has come to the front window and completed security procedures, the students will be contacted to come to the front of the building for pickup. This helps to minimize class disruption and loss of instructional time. Students must be signed out through the attendance office.

## **TARDIES**

Coming late to class disrupts the learning environment. Tardies will be handled as follows:

- ❖ Once the music stops teachers will shut the doors and go take attendance.
  - Teachers will take attendance at the beginning of each class period.
  - Students who enter the room after the music stopped will be marked Tardy.
  - Teachers will have WAG/Do Now posted for students to start on while attendance is taken.
  - Attendance will be checked 5 minutes into each class by the Attendance Clerk.
    - GLA will reach out to teachers if attendance is not taken.
- ❖ Tardy report will be pulled every two weeks.
  - Students who have 5 tardies will receive an email from the Student Support Administrator's office letting parents know that they have 5 tardies this quarter.
  - Students who have 10 tardies will receive lunch detention or after-school detention and a call from the Student Support Administrator's office or GLA.



- Students with more than 10 tardies will have to conference with the Student Support Administrator and/or GLA and the student's parent/guardian. We will discuss possible truancy/attendance interventions.
- Emails, calls, and meetings will be documented in PowerSchool.
- ❖ Excessive unexcused tardies will be treated as truancy.

### **BEGINNING OF YEAR CHECK-IN**

It is important at the beginning of the school year that each of our students/families completes the online registration form. Access to the on-line check-in process opens on July 1<sup>st</sup> and parents/guardians may begin the process at any time by going to [Back to School Hub](#). There is no 'in person check in'. Please note we ask for a \$20 Per Semester Electives Fee which helps provide supplies/materials. Payments can be made on [REVTRAK](#).

### **CLASS SCHEDULES**

Students will be enrolled in four core classes: Language Arts, Math, Social Studies, and Science as well as two elective classes. 5th grade (incoming 6th grade) students selected choices and alternatives during February of the previous school year. Schedules will be available via Power School a few days before school starts. Read emails and check the website for updates. Middle School is a great time to experience a variety of elective classes and there is value in all of the classes we offer.

### **SCHEDULE CHANGES**

Schedule changes are made to support the academic needs of students and only when space in a class permits. Schedule changes are not changed because of friends or personal preference. Changes must be approved by grade level administration. Prior to the beginning of the school year Language Arts and Math placements are determined by a body of evidence. Please reach out to the student's grade level administrator (6th-Zahler, 7th- Allman, 8th-Johnson) if you have questions.

### **COMMUNICATING WITH TEACHERS**

All Infinity Middle School teachers have access to email. Staff email addresses are posted on our website. Parents/guardians may call and leave voicemail messages for the teacher. While they will make every effort to return emails as soon as possible, please allow a 24 hour turnaround period to hear back from the teacher.

### **FORGOTTEN ITEMS**

Lunches, books, backpacks and items left for students can be left at the security desk or in the grade level bins.

### **LOST AND FOUND**

Items that have been separated from their owners may be found in the security office of Infinity Middle School or in the vipers' den. If students find lost or misplaced articles, they are expected to turn them in to Security. Do not keep items belonging to someone else. If students have misplaced an item, they may check with Security for access to the Lost and Found. The school and district are not responsible for the loss of personal property brought to school. Students are encouraged to leave valuables at home. Unclaimed items will be donated to charity at midyear and the end of the year.





## **GRADING/ASSESSMENTS/HOMEWORK**

Grades are maintained through our online PowerSchool program.

When determining grades, we use the following scale:

90-100%	A	70-79%	C	50-59%	F
80-89%	B	60-69%	D		

Gradebooks will have two categories:

Standards Practice - 30%

(in-class assignments, homework, Exit Tickets, formative assignments, etc.)

Standards Proficiency - 70%

(assessments, final projects, labs, summative assignments, etc.)

## **HALL PASSES**

SmartPass is a new pass management system we will be implementing this school year. Smartpass helps control the flow of students and ensures they get the most out of the school day, reducing time spent outside of the classroom. We will no longer have paper passes to leave the classroom. SmartPass allows us in real time to see who is in the hallways at a moment's notice. SmartPass increases student safety during emergencies, and it helps prevent vandalism and disruptive hallway behavior. Every teacher will have a station setup in their classroom, so cell phones are not needed for the pass.

## **HIGH SCHOOL FOOTBALL GAMES**

Cherokee Trail High School policy asks that our middle school students not attend high school activities unescorted or unsupervised, including football games. High school games are social/athletic activities for students in grades 9 – 12, who generally require less direct adult supervision than middle school students. In the interest of supporting our feeder, parents and/or guardians are asked to consider accompanying their child and a group of friends to the high school events. Even though middle schoolers may not want adults to sit too close, having parents on hand can provide needed supervision and security.

## **HONOR ROLL & AWARDS**

Students who earn a quarterly GPA of 3.5 or higher will receive Honor Roll recognition. There will be a celebration of these students during lunch.

Students, who improve their grades with a .5 increase in GPA and no D's or F's and obtain at least a 2.0 GPA will be eligible for Merit Roll recognition.

## **LATE BUS SHUTTLE/TRANSPORTATION**

Late buses are provided for students who qualify and have been approved by transportation for a route. These buses are only for students who are participating in after school activities including academic assistance, clubs, and athletics. Late buses begin the second week of school and run every day of the week EXCEPT Friday. There are no after school activities on Friday, so we do not provide a late bus on that day. (Additionally, we do not provide late bus shuttles the day before an extended break, i.e. Thanksgiving, the last week of school, etc.) Late buses will leave school at 4:45 p.m. Students are asked to notify their parents in advance if they plan to take the late bus shuttle home. Please refer to this [link](#) with questions/concerns about transportation.



## **SCHOOL CLOSURE**

The Cherry Creek School District communicates school closure information through ConnectEd, major television networks and radio stations. In addition, closure and delay information is communicated through our District and school websites. When school is closed, all after school and evening activities are postponed or cancelled. On a delayed schedule, morning buses will run approximately 90 minutes later than usual. School will start at 10:20 a.m. School will dismiss at the usual time unless otherwise announced. In the event of inclement weather, activity buses may not run.

## **SCHOOL SAFETY**

Our goal is to maintain a safe learning environment. We have developed a safety and crisis response plan that integrates systems for assessment, prevention, intervention, and crisis response with regard to creating a physically and psychologically safe environment. We conduct announced and unannounced drills for our evacuation, secure perimeter, shelter-in-place, and lockdown procedures. The goal of these drills is to check our emergency response procedures and make modifications to our plans when necessary.

- ❖ Evacuation is used when a significant danger exists inside the building. Teachers will direct students to designated safe areas away from the building.
- ❖ Secure Perimeter is used when a significant risk exists outside of the building. All outside activities are moved inside, teachers proceed with normal activities, but the building is locked, and access is through the main door ONLY.
- ❖ Shelter-in-Place is used for dangerous weather events, including tornados. Teachers direct students to safe zones.
- ❖ Lockdown is used when there is a significant risk inside the building. Students will move away from the view of doors or windows and sit silently. Teachers will lock doors, follow procedures, and wait for instructions.
- ❖ Weather holds and delays are based on the discretion of the building administration in collaboration with district leadership/dispatch.

Information about crisis situations may be communicated through the District website, the District automated call system, communication through the principal's email list and/or letters sent home. In all situations, information is carefully considered to provide necessary details for families to make personal safety decisions and to give parents essential information. It is important for students to refrain from using cell phones in the event of a drill or emergency situation.

## **SCHOOL STORE**

The school store is open during lunch on Tuesdays and Thursdays in the cafeteria. The store sells school supplies and other items. The store is set up to accept cash and checks made to Infinity Middle School. Student planners are on sale through the school store.

## **SNACKS**

- Food/Snacks in the classroom are allowed at teacher discretion.
- If students create a mess or prevent other students from participating in class, expectations around snack etiquette may change.
- Eating in certain classrooms (science, band, orchestra, choir...is discouraged due to lab materials, etc)



## Outside Food

- Students cannot order food to be delivered to school. (grubhub, uber eats, etc...)
- Staff cannot order food for individual students to be delivered.
- Parents/Guardians can only provide food for their student listed on PowerSchool
- If a lunch is dropped off for a student, they will be contacted right before their lunch period to pick it up.

## STUDENT NUTRITION SERVICES (BREAKFAST AND LUNCH)

All students in Cherry Creek School District will have access to free healthy, nutritious school meals beginning in the 2023-24 school year thanks to the Health School Meals for All program approved by Colorado voters.

Our District is very excited to participate in the program! Here is some additional information and a few important reminders about what this means for our schools and families.

- ❖ Please fill out the new combined application for Free and Reduced Price School Meals/Family Economic Data Survey. While meals will be provided for free to all Cherry Creek students through Healthy School Meals for All, it's important for us to continue gathering this information to receive full access to available federal funds that support nutritional programs at your school. Please complete this form during registration for the 2023-24 school year. By providing this information, you will help our district access all available funds to cover the cost of meals, and other nutritional programs for students. Plus, families who fill out the form may qualify to receive discounted school fees, class materials, bus passes, utility support and more!
- ❖ All household income information provided through this form is strictly confidential and protected by law. Only one form is required for all children in the household. Immigration, migrant, citizenship or refugee status is not required when completing the form.  
If you have questions about completing this form, please contact Indira Rojas Narvaez at 720-886-7172 or [irojasnarvaez@cherrycreekschools.org](mailto:irojasnarvaez@cherrycreekschools.org)

The [Titan Family portal](#) is a secure online system that allows parents to:

- ❖ Make an online payment to their children's cafeteria meal accounts
- ❖ Remotely monitor their children's accounts
- ❖ Set up automatic recurring payments
- ❖ Set up low-balance e-mail message alerts
- ❖ Submit an online application for free and/or reduced meals

[Visit Titan](#) to learn how to create an account.

## Cafeteria Behavior Expectations:

- When students are done eating lunch they need to clean up their area.
- They will go outside for recess when they are dismissed by Cafeteria Supervision.
- If temperatures are above 20 degrees we are going outside for recess.
- If there is heavy snow or rain we will have indoor recess.
- If students need academic support during recess, a signed/dated pass must be from the teacher



## VISITORS TO OUR SCHOOL

Visits are not an opportunity to have a conference with teachers. Such appointments must be scheduled and approved by the grade level administrator within a 24-hour period. Due to security concerns, parents must sign-in at the security desk and show a government-issued photo ID prior to being allowed to enter the building. Visitors are scanned through a networked national database and then issued a visitor badge to be worn for the duration of the visit. Other student visitors (i.e., siblings, relatives, friends, out-of-town guests, etc.) are not allowed to visit or shadow during the school day. The focus on keeping the classroom environment free from distractions and interruptions also includes respecting the total school environment. The diversity of our school's clientele requires us to ensure a fair consideration for all students.

## Technology



We use PowerSchool® and Schoology, two web-based programs that are valuable tools in students' academic success. Students and their parents/guardians will each be given user identification and log in information for both sites. Families can expect PowerSchool to be updated weekly. Use PowerSchool to check grades and attendance. For larger assignments, it may take teachers several days to complete grading before being entered into PowerSchool. The Schoology site is an extension of the classroom. Families can see an updated class calendar, course information, materials needed, and additional resources.

## CHERRY CREEK EMAIL

Each student is given an Outlook® email account. It is intended to be used for school related business. Each teacher also has an Outlook email account. We recommend that students check their Outlook email at least once a day. These are not private email accounts and all content is governed by school and District policies. Bookmark <http://my.cherrycreekschools.org> in a web browser to access the site.

### ❖ Protect yourself by:

- Using this account for school business only;
- Never giving out your password; it is encouraged that you personalize your password.
- Logging off after you have checked your email;
- Being kind, respectful and safe in all email communications; and
- Reporting inappropriate email use right away to your teacher or to the Student Support Administrator

## CELL PHONE AGREEMENT & GUIDELINES

Infinity Middle School recognizes the importance of communication and collaboration, and provides devices for students to be productive in the classroom. To keep the focus on academics and to reduce unnecessary distractions, the school will be enforcing the following:

- Cell phones shall be turned off or in silent mode in all classrooms, Student Support Center, and Main Office. Cell phones and wireless audio devices must be out of sight and kept in the student's personal belongings (backpack, pocket, purse, etc).
- No wireless audio devices are allowed in the classrooms, Student Support Center, and Main Office. (ie: Airpods, wireless earbuds/headsets, etc.)
- Students should have wired headphones/earbuds for learning purposes.

- Cell phones and wireless audio devices may not be used in classrooms as a replacement for a computer or wired audio devices that were left at home.
- If a student needs to make an emergency call during class, they may ask their teacher to use a building phone located in the classroom, the Main Office, and Student Support Center.
- Parents/guardians can call the Main Office at (720) 886-6000 to relay urgent and important messages to students. If the message relates to different dismissal procedures, please call by 2:30 pm if at all possible.

### **STUDENT LAPTOPS AND WIRELESS CONNECTIVITY**

Students are assigned a 1-1 device from the school district, this allows them to access the district wireless network. Access to the district wireless network is allowed for applications and activities of an academic nature.

**In accordance with Board Policy JICJ, neither the school district nor Infinity Middle School is responsible for damaged, misplaced or stolen student personal electronic communication devices such as cell phones.**

Internet access will go through the Cherry Creek School District filter that is designed to block sites that are inappropriate for the educational environment. Students are expected to follow and adhere to all district Board of Education policies and regulations, as well as terms and conditions of the district's Internet Acceptable Use Agreement, when accessing the Internet through the district's wireless network with their personal electronic communication devices. A student's inappropriate use of a personal electronic communication device will be subject to consequences under applicable Board of Education policy and/or law.

### **ILLNESS AND ACCIDENTS**

A registered nurse is on duty during the school day. Unless it is an emergency, students will need a pass from a teacher to be admitted to the clinic. The nurse will evaluate the nature of the problem and make contact with parents to determine if it is necessary for the student to go home or to be taken to receive medical treatment. If students are ill, they must go through the nurse's office to contact parents and go home. We do not want students calling to be picked up from classroom phones, personal cell phones or other office phones.

### **MEDICATION**

Prescription medication may only be taken at school if it is brought to the clinic in its original container accompanied by a "Permission to Administer Medication at School" form. This form is available in the clinic and must be signed by the student's physician and parent/guardian. If a student needs an occasional over-the-counter (OTC) medication such as Tylenol, students may send some in its container along with a completed "Permission to Administer Medication at School" form. According to School Board Policy, verbal permission will not be accepted as authorization to administer medication to the student.



### **SCHOOL IMMUNIZATION LAW (JKD-1-E #9)**

Colorado School Immunization Law requires that all students must be in compliance to attend school. A certificate of immunization from a physician or department of public health must state that students have received immunization against communicable diseases as specified by the state board of health. If a medical exception is required, it must be signed and dated by a physician. If a personal or religious exception is selected, a form must be signed and dated by a parent or guardian each year. Students who are not in compliance may be withheld from class



### **STUDENT BEHAVIOR**

Students are expected to know and follow the conduct code of the Cherry Creek School District, which is supported by state laws. Violation of these policies will lead to disciplinary action and consequences established by the Cherry Creek School District, state law, and building policy. All of the information contained here is a brief summary of district policy.

Board of Education Policy JICH complies with the Colorado Controlled Substance Act of 1981. This policy helps maintain the expectations of a drug/alcohol free learning environment and protects the safety and welfare of students and staff.

The entire text of any school district policy and/or regulation is available upon request from the principal's office at the school or from the district administration office located at 4700 S. Yosemite Street, Greenwood Village, CO 80111. Additionally, all district policies may be accessed via the Cherry Creek School District website located at: [Board of Education](#)

### **DISCIPLINE AND CONSEQUENCES**

If a student's behavior is contrary to the expectations or against school/district policy, they will be subject to disciplinary action. These disciplinary actions may include the loss of privileges, detention (lunch/after-school), out-of-school suspension, and expulsion. In situations where a student faces one of these disciplinary actions, students have a right to due process.

### **DETENTION**

Lunch or After School Detention may be assigned by a teacher, or by an Administrator. After School detention is held from 3:45 – 4:45p.m. During detention, students are expected to sit quietly and complete homework the entire time. Students in detention may not participate in extracurricular activities for the days they are serving detention. Failure to attend assigned detention will result in a problem solving meeting with parents.

### **SUSPENSION**

Suspension out of school requires that students are not permitted to be on any Cherry Creek School District campus. Out of school suspensions are considered unexcused absences. Out of school suspension always requires parental notification, parent pick-up, and a re-entry conference with the student, parent, Student Support Administrator, and Special Education case manager (if applicable). The purpose of this conference is to plan strategies to avoid a repeat of behavior and further loss of instructional time. A behavior contract may be developed at that time.



## PBIS

PBIS is a research based framework that fosters safe, respectful and positive school climates to increase academic achievement and maximize social, emotional and behavioral competence for all students. PBIS is viewed as an essential component of the district's bullying prevention practices.

### R- Relentlessly Show Respect

- I will respect myself, others, and property through my words and actions.
- I will acknowledge and consider multiple perspectives.
- I will believe in the positive potential of others.

### E- Embrace a Growth Mindset

- I will do my best to learn.
- I will celebrate success.
- I will embrace opportunities to learn from my mistakes.

### A- Actively Lead

- I will be someone worth following.
- I will be a positive example for others.

### D- Dedicated to Community

- I will build positive relationships and include others.
- I will do my part for the success of my community.

### Y- Your Own Impact

- I will be aware of how I affect others.
- I will use self-control.
- I will be a problem solver.



## POLICE CONTACT

Infinity Middle School will work closely with local authorities to maintain a safe and secure learning environment. The district security team is available to support and assign an SRO as needed on a case by case basis. Students who may have violated local, state, or federal laws are subject to police contact. Please know that parents may contact local police departments at their discretion.

## DRESS CODE

Any student deemed in violation of the dress code shall be required to change into appropriate clothing or make arrangements to have appropriate clothing brought to school immediately. In this case, there shall be no further penalty.

If the student cannot promptly obtain appropriate clothing, on the first offense, the student shall be given a written warning and an administrator shall notify the student's parents/guardians. On the second offense, the student shall remain in an office with supervision for the day and do schoolwork--which will constitute an in-school suspension--and a conference with parents/guardians shall be held. On the third offense, the student may be subject to out-of-school suspension or other disciplinary action in accordance with relevant disciplinary procedures outlined in the school discipline code.



The following items are not acceptable in school buildings, on school grounds, or at school activities:

- ❖ Inappropriately sheer, tight, short, or low-cut clothing that bare or expose traditionally private parts of the body including, but not limited to, the stomach, shoulders, buttocks, upper thigh, back and breasts.
- ❖ Any clothing, paraphernalia, grooming, jewelry, hair coloring, accessories, or body adornments that are or contain any advertisement, symbols, words, slogans, patches, or pictures that:
  - Are obscene, profane, vulgar, lewd, or legally libelous;
  - Threaten the safety or welfare of any person;
  - Promotes any activity prohibited by the student code of conduct;
  - Promotes use of drugs, tobacco, alcohol, or weapons;
  - Are of a sexual nature;
  - By virtue of color, arrangement, trademark, or other attribute denote membership in gangs which advocate drug use, violence, or disruptive behavior;
  - Otherwise disrupt the teaching-learning process.
  - Shoes must be worn at all times in school facilities.

### **LOCKS AND LOCKERS (JIH)**

Students will be assigned a locker. These are not huge, but are adequate to store student belongings. Locker number and combination can be found on PowerSchool. The locker is still school property, however and can be searched at any time (Policy JIH and ACD).

As good practice:

- Do not share lockers with anyone
- Do not store things in anyone else's locker
- Do not give out locker combinations (even to best friends)
- Clean/organize lockers periodically (every couple of weeks is a good practice)

### **STUDENT FINES**

Students will be expected to pay for the repair or replacement of any instructional material or equipment checked out to them including books, class materials, lab equipment, lockers, musical instruments, athletic uniforms or technology.

### **STUDENT I.D. CARDS**

Students will be issued an ID card at the start of the year. As a matter of safety, it will be expected for all students to have easy access to their ID cards at all times when in the building. ID cards are required for checking out library books and purchasing breakfast/lunch. If students lose their ID, they must purchase another from Security. Cost for replacement I.D. is \$5.00



### **ATHLETIC EVENTS**

Infinity Middle School is a member of the Cherry Creek Middle School Athletic League and participates in interscholastic competition with the following middle schools: Campus, Falcon Creek, Fox Ridge, Horizon, Liberty, Laredo, Prairie, Sky Vista, Thunder Ridge, and West.





**Student spectators** at athletic events must be accompanied by a parent/guardian or PowerSchool Contact.

Students will compete against students at their grade level as well as similar athletic abilities. At the middle school level, there is a “no cut” policy, which means that every participant who attends practice regularly and demonstrates positive sportsmanship will play. Athletic forms are available from download from our website. Participation on any team requires an emergency/permission form that is signed by parents/guardians. In addition, there is a fee to participate in each sport. The fee will be collected prior to an athlete’s participation in the sport. Finances should not prevent a student from participating; waivers are available for any student on free or reduced lunch. For assistance please contact the head coach for that sport or the athletic director for more information on financial assistance.

Announcements will be made during the year regarding times and dates for each sport. Infinity Middle School will be offering the following sports:

COED Track All Grades            \$60  
Coed Wrestling All grades    \$60

Boys' & Girls' Basketball

8th grade                            \$60  
7th grade                            \$30  
6th grade                            \$30

Girls' Volleyball

8<sup>th</sup> grade                            \$60  
7<sup>th</sup> grade                            \$30  
6<sup>th</sup> grade                            \$30

Practices are held each day except Fridays. Activity buses will leave the school at 4:45 p.m. for athletes who would ordinarily ride a bus to school. All other students should arrange to be picked up immediately after practice. There is no home bus transportation following events that extend beyond 4:45 p.m.



**BUSES**

The privilege of using the transportation services of Cherry Creek School District is provided if families live beyond one and one-half miles from the school. Parents will be asked to sign a document explaining the expectations of the transportation system. All students must have valid school identification in order to ride the school bus. Replacement ID cards are available in the security office for \$5.

Activity buses are only for students who are participating in a school-sponsored activity. Students are required to show their bus pass each time they ride in any CCSD bus.

Note: The bus stops are considered part of the school grounds; therefore, all school rules apply while at the bus stop.



**PARENT DROP-OFF**

Parents may drop students off in the drop-off lane on the south side of the building. The drop-off lane on the north side of the building is reserved for bus traffic. Please do not park in any of the drop-off lanes. Pull forward as far as possible to let your student out of the vehicle. Please follow our posted traffic pattern that can be found on our website. Supervision begins at 8:30 a.m. Students who enter the building at 8:30 a.m. will be expected to go directly to the cafeteria to pick up and eat breakfast. All other students will enter the building upon the bell at 8:45 a.m.

**BICYCLES**

Bike riders must obey all safety laws. Students are encouraged to wear a helmet and to ride safely and in a courteous manner. Please walk bikes on school grounds. Once at school, bikes are to be locked in a bike rack area. The school assumes no responsibility for any bicycle stolen or damaged.

**SKATEBOARDS, ROLLER BLADES, AND SCOOTERS**

Skateboards, roller blades and scooters may be ridden to school but must be left in lockers during the school day. Please carry skateboards and scooters on school grounds. The school assumes no responsibility for any theft or damage to these items. Skateboards are not allowed on school buses.



**Infinity Middle School VIPER Bell Schedule**



6 <sup>th</sup> Grade		7 <sup>th</sup> Grade		8 <sup>th</sup> Grade	
8:50 – 9:25	Period 1 (HR)	8:50 – 9:25	Period 1 (HR)	8:50 – 9:25	Period 1 (HR)
9:28 – 10:19	Period 2	9:28 – 10:19	Period 2	9:28 – 10:19	Period 2
10:22 – 11:13	Period 3	10:22 – 11:13	Period 3	10:22 – 11:13	Period 3
11:18 – 11:48	Period 4 (Lunch)	11:16 – 12:07	Period 4	11:16 – 12:07	Period 4
11:53 – 12:09	Period 5 (Advisory)	12:12 – 12:42	Period 5 (Lunch)	12:10 – 1:01	Period 5
12:12 – 1:03	Period 6	12:47 – 1:03	Period 6 (Advisory)	1:06 – 1:36	Period 6 (Lunch)
1:06 – 1:57	Period 7	1:06 – 1:57	Period 7	1:41 – 1:57	Period 7 (Advisory)
2:00 – 2:51	Period 8	2:00 – 2:51	Period 8	2:00 – 2:51	Period 8
2:54 – 3:45	Period 9	2:54 – 3:45	Period 9	2:54 – 3:45	Period 9