

POLTON ELEMENTARY HUG & GO MORNING DROP OFF / AFTERNOON PICK UP PROCEDURES

- The right/west side of Paris St/Oakland St. is utilized for unloading/loading of students. This is a **NO PARKING ZONE**. **Remain in your vehicle at all times when in the Hug & Go lane .**
- You may park across the street, along the East side of Paris St./Oakland St. or in the neighborhood along Bates Cir. Please **DO NOT** block neighbors driveways. These are **NO PARKING ZONES** ALWAYS!
- Please use the crosswalk when walking on to and off of our campus.
- During afternoon pick up, please hang the sign with your child's name on your rear view mirror or place on the dash so it is easily viewable by our teachers as you are pulling up.
- Students should exit/enter vehicles on the passenger side of the vehicle. If your child is still in a car seat, please encourage your child/ren to learn how to buckle themselves.
- Please do not let students out of your car until you have reached the **LOADING ZONE**. This will prevent multiple cars from pulling out of the line at the same time and will allow for a streamlined flow.
- Please 'Follow the Leader' and avoid cutting in the car lane or making U-Turns .
- If you need to speak to your child's teacher, please send them an email or leave them a message. To ensure a smooth and safe traffic flow, conversations with teachers are discouraged in the Hug & Go Lane.
- Due to limited spacing, our parking lot is closed from 7:30am—8:05am and 2:30pm—3:05pm. During this time, it becomes a **BUS LANE ONLY**.

