

NEW FAMILIES!

Welcome to ECS Before & After School Programs

Step 1 – Login* to your CCSD Parent Portal account at: <https://my.cherrycreekschools.org/>

*Chrome, Safari, Firefox recommended. IE9 requires compability mode for registration

Step 2 – Click on the *New Families Enroll Here for SchoolCare Works* tile.



Step 3 – Choose the school that you are enrolling in Before & After School program with.

Step 4 – Select *Enroll* for the school you choose to enroll with.



Enroll

Step 5 – Complete all required fields under *Registration*.

Step 7 – Select Add to Cart.



ADD TO CART

Step 8 – If you have additional children to add, you can select *Add Student*.

Step 9 – Complete the fields and Complete Registration.



Subtotal	\$20.00
Amount Due	\$20.00
<input type="button" value="Clear Registration"/>	<input checked="" type="button" value="Complete Registration"/>

Step 10 – Enter credit card information to pay the Registration Fee.

Step 11 – Check the boxes to agree to terms and conditions and input your electronic signature.

Step 12 – Answer the Confirmation Questions.

Step 13 – You will receive a *Registration Successful* message and will be able to print a copy.



Step 14 – You will receive a receipt for payment to the email address provided. Once the registration has been approved, you will receive a confirmation email and then will have access to an attendance calendar to sign up for child care (attendance tab).

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