



Mountain Vista Elementary Quick Reference Guide

22200 East Radcliff Parkway

Centennial, CO 80015

Main Office: 720-886-2700

24 Hour Attendance Line: 720-886-2795

Our Mission: *At Mountain Vista we work together to ensure academic and social emotional growth for every student, every day.*

Our Vision: *Mountain Vista students will be equipped with the knowledge, skills, and character to succeed in a world that is yet to be created.*

We follow the Cherry Creek School District's Student Conduct and Discipline Rights and Responsibilities which can be found at [HERE](#) and board policy found [HERE](#).

Important Information specific to Mountain Vista Elementary:

Arrival time/Dismissal:

- Students may arrive at 7:45 a.m., tardy bell rings at 8:00 a.m. (no supervision is provided prior to 7:45 a.m. except for students eating breakfast)
- Dismissal is 2:45 p.m. (1:45 p.m. on Wednesdays)
- All students should leave campus at dismissal. Students may not stay to play on the playground unless supervised by a parent/guardian.
- Students may arrive for breakfast at 7:30 a.m. They will eat in the cafeteria until 7:50 a.m. and then be dismissed. Pre-K parents need to stay with their children if they are eating breakfast.
- If your student needs to leave early, keep in mind:
 - Children will not be called to the office until a parent arrives.
 - We do not allow children to be signed out of school after 2:25 p.m. (1:25 p.m. on Wednesdays). Please wait until dismissal or arrive earlier.
- There is no school for Pre-K children on Fridays.
- Extended childcare is provided for students ages 5-12 from 6:30 am to 6 p.m. Please contact Kristy Petrocco, kdwyer-petrocco@cherrycreekschools.org or 720-886-2715 for information.

Drop off/Pick up:

- Please drive carefully and watch for people/students walking in the parking lot.
- If you'd like to walk your student to their entrance door, please park in the parking lot and use the crosswalks with crossing guards (the NW crosswalk is closed).
- Students should enter the west doors (at the far end of the building off Radcliff).
- Parents may walk students to the entry but are asked not to enter the building.
- Do not drop off in the bus loop, the lower parking lot, near the dumpsters, or by the delivery dock.
- The front of the building is a hug and go zone. Students will exit their car with staff assistance in the drop off zone.
- We ask that family pets stay at home. Please do not bring them onto campus.



Breakfast/Lunch

- Free breakfast and lunch is served every day. Breakfast begins at 7:30 a.m.
- Students can purchase a' la carte items from the cafeteria.
- More information can be found [HERE](#).

Weather:

- Delayed/No School will be announced on local news stations and will be announced through district communication.
- If a delayed start is called, doors will open at 8:45 a.m. with breakfast at 8:30 a.m.
- We go out for recess if the “feels like” temperature is at or above 20 degrees, and the playground is safe to play on.

Attendance:

- As stated in board policy JH, student's success in school is directly related to regular and punctual attendance. Students need to be at school, on time, every day.
- Attendance is mandatory per policy JEA. If student absences (excused or unexcused) extend beyond 10 days, you may receive reminders from the school and/or district reminding you of policy.
- In case of sickness or absence, please call the 24 hour attendance line at 720-886-2795.
- If a student is not called in absent by 8:15, we are required to call you to confirm your child is unaccounted for at school and is safe.
- Board policy JH states students may request make up work upon returning from an absence.
- If you plan to take an extended (10+ days) vacation, you will be required to unenroll your student and re-enroll them upon your return. We cannot guarantee the same classroom placement upon return.

Toys, Trinkets, Items from Home, etc:

- Students are discouraged from bringing cell phones, smart watches and other technology (unless arranged with the classroom teacher).
- The school is not responsible for lost personal items.
- Bringing personal items such as toys, trading cards, figurines, sports equipment, etc. is prohibited.

Wheels on Campus:

- We welcome bikes, scooters, and skateboards, please remember to walk them on campus.
- There is a bike rack out back to store bicycles, we recommend locking your bike.
- No motorized wheels.
- Helmets are recommended.
- We do not allow “heely's” (wheeled tennis shoes).

Communication:

- On the last Friday of every month families will receive an electronic school newsletter, *Mammoth Tracks*
- Teachers will regularly share feedback via email or a weekly folder.
- Parent/Teacher conferences are held twice a year, once in the fall and once in the spring.
- Updated information can be found on our [school](#) and [district](#) website.



Behavior:

- We follow district behavior expectations and incorporate S.T.O.M.P. into Mountain Vista expectations (Safety, Trustworthiness, Ownership, Motivation, Positivity).
- We focus on positive reinforcement and work to allow students to utilize restorative justice practices to resolve conflicts.
- The teacher or principal will notify parents of persistent behaviors or more significant behaviors in order to partner together to support the child in making positive choices at school.

School Celebrations:

- There will be 3 classroom parties throughout the year - Winter, Valentines and End-of-Year.
- If you'd like to recognize your child's birthday, you may send in a small store purchased treat or small non-edible item that can be handed out to the class during a convenient time for the teacher. No balloons or flowers.
- Children may not distribute invitations at school for personal parties.

Volunteers:

- Interested in volunteering? Contact your child's teacher or sign up to be a WatchDog Dad!
- We have active PTO and PASS committees. We welcome you to attend and/or volunteer.

Questions/Concerns/Comments:

- Classroom concerns should first be addressed with the classroom teacher.
- If concerns persist, feel free to contact Mrs. Carkhuff mcarkhuff@cherrycreekschools.org or 720-886-2710.

Safe2Tell:

- CCSD participates in Safe2Tell which allows you to anonymously report any threatening behavior that endangers you, your friends, your family or your community.
- Contact at: www.safe2tell.org or 1.877.542.SAFE (7233).

Safety:

- The district follows the Standard Response Protocol from the I Love You Guys Foundation.
- We practice monthly fire drills.
- We practice 2 lockdown drills a year which will be announced to students and families prior to practicing.
- You can read more about all the drills we may practice [HERE](#).
- All visitors must be buzzed in and need an ID to be identified through our RAPTOR safety system. Visitors will be given a printed visitor badge to wear.