

July 1, 2021

Willow Creek School Parent Community,

During the summer of 2012 the CCSD introduced electronic forms to collect student demographic information from parents and reduced the amount of paper-based information in packets sent home in the summer mailing. This process will again be used for the 2021-2022 school year and in all future school years to come.

Willow Creek will use this information as part of our annual check-in process for the start of this next school year. Parents who submitted information in the past should be able to review and update that previously stored data. Parents will need to return to this site to update any information that may change during the school year once we get under way on August 16th (i.e., cell phone numbers, medical updates, etc.).

Some important notes about accessing the system:

1. You can register and/or login to the system at: <http://my.cherrycreekschools.org>
2. Parents who already registered to use the system in past years will use the same user name and password for the 2021-2022 school year. Parents can update and /or change their password at <http://my.cherrycreekschools.org>.
3. New parents to CCSD will need to create a username and password to use the system by registering at the internet address above. To register, parents should have the following information available: parent first and last name, birthdate and student ID number for at least one of your students, and a personal e-mail address. Spelling for all personal information **must** be accurate. Student ID numbers are printed on all report cards as well as original admissions documents.

The CCSD requires each family to update their student information each year. **Please be aware that your student will NOT be able to attend school on the first day of the school year, Monday, August 16th, if this process is not complete.**

Thank you in advance for taking care of this very important step in beginning the 2021-2022 school year at Willow Creek Elementary School.

Sincerely,

The Willow Creek Office Staff