

April 2023

Dear Willow Creek Parents,

It is that time of year in schools that we are planning for the next school year. This letter is written to provide you with some basic information regarding dates and times that will be helpful for your planning. Please call the school at 720-554-3900 if you have any questions. We look forward to working with you and your child(ren).

Respectfully,

Mary Whitney
Principal

First Day of Kindergarten: August 16, 2023 First Day of School (1st-5th): August 14, 2023	Main Office Phone Number: 720-554-3900
Kindergarten parents: Please note that August 14-15 are NO SCHOOL days, although parents will be assigned a 1/2 hour time slot to bring your child in for a teacher led screening on one of these two dates.	School Year: 2023-2024 Office Hours: 7:15 a.m. - 4:00 p.m.
	Summer Office Hours: 9:00 a.m. - 3:00 p.m. Office closed 6/16-7/16

Summer 2023 Information:

The PTO will be sending an e-mail to all parents with information regarding the summer check-in process prior to the start of school. Parents should look for this e-mail around August 1st. Parents should make sure the CCSD online parent forms are completed no later than July 30th (but **not** before July 1st) in order to receive this informational e-mail. Beginning August 1st, the PTO information regarding check-in for all students will be on the Willow Creek website: <https://www.cherrycreekschools.org/willowcreek>.

All parents must complete this PTO check-in process before students attend school on the first day. In addition to the Willow Creek website, parents are encouraged to visit the PTO website. The link to the PTO website is <http://willowcreekpto.org/>. Please create an account if you don't already have one. Being registered on this site is very important as it will ensure that you receive all communication from PTO and from the Willow Creek main office.

School Start Time: **8:00 a.m.** School End Time: **2:45 p.m. (Wednesdays at 1:45 p.m.)**
Tardies Will Be Recorded Beginning: **8:00 a.m.** (First bell rings at 7:45 a.m. & second bell at 8:00 a.m.)
Students are allowed to enter through their grade level door beginning at 7:45 a.m.

Meals:

Breakfast Serving Times: **7:40 a.m. - 7:55 a.m.**
Lunch Serving Times: **KG-11:25 a.m., 1st - 10:55 a.m., 2nd - 10:30 a.m., 3rd - 11:50 a.m.**
4th - 12:15 p.m., 5th - 12:40 p.m.

Before school scheduled activities will begin at: **NO BEFORE SCHOOL ACTIVITIES**

After school scheduled activities will begin at: **2:45 p.m.**

School main office will **close at 4:00 p.m.**, so all students must either be picked up or walk to WCKK after their school activities have finished. Note: students must have been signed up for WCKK no later than noon the day before.

Late buses will depart at: **N/A**

Cherry Creek School District Bus Information:

Bus service is not provided at Willow Creek, except for students in the Integrated Learning Center (ILC), along with those students living EAST of Yosemite Street, (between Yosemite Street and I-25). The Cherry Creek School District Transportation Phone Number: **720-554-4650**

Other Important Information:

The entry bell will ring at: **7:45 a.m.** Please take note that there is no supervision for students prior to 7:45 a.m., so students should not be on the school campus unless they are accompanied by their parent, enrolled in the Before and After Daycare Program (WCCK), or eating breakfast in the Cafeteria. Breakfast will be served beginning at 7:40 a.m. At the start of school, all students will enter the school at their grade level entrances. Plan to drop off your child(ren) at 7:45 a.m., and they will have plenty of time to get to their grade level door. Once the school day has begun, the only point of entry will be the front door. At the end of the school day, students **must** be off school grounds by 3:00 p.m., unless they are supervised by a parent, attending a school club/class or activity, or enrolled in the Before and After Daycare Program (WCCK).

BEFORE/AFTER SCHOOL DAYCARE:

Hours Before School:	6:30 a.m. - Start of school day	Rate:	\$ 9.50 (may change)
Hours After School:	End of school day - 6:00 p.m.	Rate:	\$18.50 (may change)
	End of School Day - 4:30 p.m. or before	Rate:	\$16.50 (may change)
Hours Full Day:	6:30 a.m. - 6:00 p.m.	Rate:	\$39.00 (may change)

Field Trips: ***Parents - please note there will be an ADDITIONAL **\$8.00—\$15.00 (approx.)** charge per day per student when a field trip is scheduled on a “no school” day during the school year and throughout the summer months.

BEFORE/AFTER SCHOOL CONTACT:

Contact Person: **Devin Coats, Director**

WCCK Contact Number: **720-554-3966**

Field Trip Cell Phone Number: **720-595-7184**

KINDERGARTEN:

FULL DAY Start Time: **8:00 a.m.** End Time: **2:45 p.m. (Wed. at 1:45 p.m.)**
Kindergarten at Willow Creek is a FULL DAY—No half day options are available.

Parents: Please note that the Online Parent Forms “ROLL-OVER” date is July 1, 2023. This means that if you fill out parent forms online at my.cherrycreekschools.org **PRIOR** to July 1, 2023 for any reason, you will need to fill them out **AGAIN** after July 1, 2023 for the school year 2023-2024.

Universal Preschool (UPK) Program within the CCSD

UPK is a free preschool for all students the year before kindergarten, but they **must** turn 4 years old on or before October 1, 2023. The state's Universal Preschool (UPK) registration is now available for Cherry Creek School District students. CCSD will offer free part-time (10 hours) preschool to 4-year-olds at the elementary schools in the district starting in the 2023-24 school year. Preschool Enrichment will also be offered next year at sites across the district. This fee-based childcare program provides a quality experience for the other half of the preschool day. Space is limited. Registration is as easy as 1-2-3! Please follow this link for more information: <https://www.cherrycreekschools.org/Page/14818>.