

April 2024

Dear Future Kindergarten Parents,

We would like to welcome you to Willow Creek Elementary School. Kindergarten is a huge milestone in your lives, and we are excited to share that with you. We are looking forward to the 2024-2025 school year and to having your child in our kindergarten program.

Kindergarten students at Willow Creek attend kindergarten Monday-Friday for a full day. There are no half-day options for Kindergarten in the CCSD. The school day begins at 8:00 a.m. and ends at 2:45 p.m. (Dismissal on Wednesdays is 1:45 p.m.) All students attend lunch from 11:25 a.m. – 11:50 a.m. They will have a 25-minute recess period prior to heading into the cafeteria at 11:25 a.m.

**Stage One: For Kindergarten Students who live in the Willow Creek Neighborhood**

**January 2024** was the designated month for all of the Cherry Creek School District to begin to register Kindergarteners with the District Admissions Office. However, this process can be done all the way up until school starts on August 12, 2024 (although this should be done at least two weeks prior to this date in order for your student to start on time). Registering your kindergarten student with the District Admissions Office should be done via e-mail. Please find all the information regarding documentation to be sent to Admissions on their website: <https://www.cherrycreekschools.org/Page/1771>

**Stage Two: For Kindergarten Students who are Requesting a School of Choice Status.**

Beginning January 1, 2024, the open enrollment process began for any students that hope to attend another school other than their home school in the CCSD or wish to attend Willow Creek from another school district in the Denver area (e.g., Littleton, Douglas County, Aurora, Denver Public). This will be an online application that can be found and filled out on the CCSD website, <https://www.cherrycreekschools.org/Page/1769>. The CCSD will notify parents of the child's status soon after. This notification will come from the CCSD Admissions Office in the form of an "offer" letter for a seat in the grade parents are requesting. If your child has been offered a seat at Willow Creek, your next step will be to "accept" that offer (if there is no response after two weeks from the date of receiving the "offer," the "offer" will be rescinded) and then register your student in the Cherry Creek School District with the District Admissions Office.

Kindergarten Orientation will be held at Willow Creek Elementary School in the gym in the afternoon of Wednesday, May 15<sup>th</sup> at 2:00 p.m. Parents will be notified of this important meeting with an email reminder. This orientation is for the kindergarten student and the parents — **no siblings, please**. We look forward to being your partner in the important job of educating your child.

Respectfully,  
Mary Whitney  
Principal