Dear Cottage Preschool Parents and Guardians,

We want to make you aware that a Cottage Preschool staff member is exhibiting symptoms consistent with COVID-19 and is being quarantined. They have not tested positive at this time. **You do not need to take any action, as the staff person has not come in close contact with students or staff.** We are notifying you as part of our efforts to be transparent.

Any case of COVID-19 in the Cherry Creek School District is investigated by our public health partners. As part of that public health investigation:

- The person diagnosed is kept home from school or work until they are no longer infectious.
- The person’s mask use, physical distancing and activities while infectious are assessed.
- The people who were in close contact with the person with COVID-19 are instructed to stay home from school for 14 days after the exposure. This is called quarantine.

If your child develops **symptoms** consistent with COVID-19:

- Follow **these isolation instructions**.
- Stay home from work, keep your child home from school and avoid activities around other people.
- Notify the school.
- Seek medical care and **COVID-19 testing** for your child. Call your health care provider before you show up.

All students and staff are reminded to follow district health and safety requirements to wear a mask, wash hands frequently and practice social distancing to the greatest extent possible. **If you or anyone in your household is exhibiting symptoms consistent with COVID-19, do NOT send your child to school. Seek medical care and COVID-19 testing.**

We thank you for your partnership in the effort to keep students, staff and families healthy and safe this school year.

If you have any further questions or concerns, please contact Tri-County Health Department at 303-220-9200.

Sincerely,  
Cherry Creek Schools