Cherry Creek Innovation Campus Student Expectations
2020-2021 School Year

Welcome to the Cherry Creek Innovation Campus! The CCIC has been designed to provide a work-based learning environment for students to gain a competitive edge as they enter college, the workforce, or the military upon graduation. As such, all expectations of students revolve around industry standards regarding behavior, dress, and ethics. Please take a moment to review the information below.

Our Vision: Innovation through collaboration
Our Mission: Revolutionizing the student experience in college and career preparedness

CCIC Belief Statements:
- Collaboration with business partners provides industry-validated learning experiences.
- A learning environment focused on innovation in industry creates a competitive advantage for students.
- Risk-taking, perseverance, and reflection are necessary for students to reach their highest potential...mistakes represent learning!
- Students are individuals with unique, personal journeys.
- A climate built on equity and inclusiveness promotes success for all.
- Respect, trust, and divergent thinking drive a culture of innovation.
- Exploration is necessary to discover where passion and skill sets intersect.
- Life is an adventure and a continuous journey!

Attendance
Students are required to attend classes regularly; however, we do know that absences occur. If a student is absent from school, a parent/guardian call directly to the CCIC is required to excuse the absence. Students are responsible for following the procedures established by the teacher for requesting and making-up all missed classwork and homework. The district does have policies that align with state law regarding mandatory school attendance for students under the age of 17. Students who become truant as defined by the State of Colorado may be referred to the Student Attendance Review Board, SARB, for intervention and support.

All students accepted into the Cherry Creek Innovation Campus make a firm commitment to attend school each day and produce quality work. Professional skills are at the forefront of all that occurs at the CCIC. Attendance will be addressed in the CCIC Professional Skills Rubric.

Absences/Tardies:

1. Teachers will take attendance in PowerSchool within the first 10 minutes of each class and will make individual changes by the end of the period. Students arriving more than 10 minutes late will require a pass to enter class.
2. Students absent or arriving late to class will be marked using the following PowerSchool codes:
   - “U” is Unexcused Absence and will remain until a parent call is made directly to CCIC.
   - “E” is Excused Absence and indicates that we have received notification from a parent that the student is absent.
   - “T” is Tardy and is defined as arriving late to class 10 minutes or less.
   - “UP” is Unexcused Present and is defined as arriving late to class 11 to 60 minutes late.
   - “U” is Unexcused and is defined as arriving more than 60 minutes late.
**Discipline**
The Board of Education seeks to maintain an environment in the schools which is conducive to learning, protective of the safety and welfare of students and staff, and free from unnecessary disruption.

Students are expected to pursue the educational program and behave in such a way that their presence does not detract from their own education or the education of others. Students shall treat teachers, administrators, other district employees and fellow students with dignity and respect, and shall behave in such a manner that their presence does not detract from a productive educational environment. Students shall be expected to comply with district, school and classroom rules (CCSD BOE Policy JIC).

If a student’s behavior does not meet these expectations, he/she will be subject to disciplinary action. Disciplinary actions may include:

1. Verbal warning.
2. Student conference.
3. Phone call home to parent/guardian.
5. Referral to administration.

**Student IDs**
Students are expected to wear their home high school student IDs at all times while at the Cherry Creek Innovation Campus. A sticker will be added to the student ID, which allows teachers, security, and administration to identify CCIC students.

If a student does not wear his/her ID, the consequences will be:

1. First offense - Hand stamp from security.
2. Additional offenses - Documentation by security and students will lose professionalism points. A report will be sent to teachers every three (3) weeks and the offense will be discussed in the teacher/student conference. The CCIC Professional Skills represent 30% of the grade for all courses.

**Student Dress Code**
A safe and disciplined learning environment is essential to a quality educational program. District-wide standards on student attire are intended to help students concentrate on schoolwork, reduce discipline problems, and improve school order and safety. The Board recognizes that students have a right to express themselves through dress and personal appearance; however, students shall not wear apparel that is deemed disruptive or potentially disruptive to the classroom environment or to the maintenance of a safe and orderly school. Refer to CCSD BOE Policy JICAB for additional information related to student dress code.

All students at the CCIC will wear a uniform that has been chosen according to industry standards. Students are expected to wear their uniform on days they will be attending the CCIC unless instructed differently by their teacher. No headwear may be worn in the building unless it is a part of a CCIC pathway uniform or pertains to religious beliefs.
**Student Grading Policy**
Student grades will be determined by a combination of the following:

- **Professional Skills will be 30% of the overall grade.** All students at the CCIC will use a common [Professional Skills Rubric](#) to determine Professional Skills grade.
- **Theory (content) and skill knowledge will be 70% of the overall grade.**

**Student Make-up Work**
In an effort to re-engage the student in school and in his/her learning, make-up work shall be provided for any class in which a student has an excused absence, unless otherwise determined by the building administrator or unless the absence is due to the student’s expulsion from school. It is the responsibility of the student to pick up any make-up assignments permitted on the day he/she returns to class. At the CCIC, students will be given two business days (Monday to Friday) to complete make-up work for every excused absence.

Make-up work shall be allowed following an unexcused absence or following a student’s suspension from school with the goal of providing the student an opportunity to keep up with the class and an incentive to attend school. At the CCIC, students may not receive full credit for make-up work due to an unexcused absence.

**Student Use of the Internet and Electronic Communications**
The internet and electronic communications (including but not limited to email, chat rooms, file-sharing and other forms of electronic communication) have vast potential to support curriculum and student learning. The Board of Education believes these resources should be used in schools as a learning resource to educate and to inform. See CCSD BOE policy JS for specific information regarding these resources.

**Student Parking**
The CCIC has a parking designated for student use. Students must register their car at their home high school and the CCIC. Students will then be given a sticker, to add to the home high school placard, indicating that the student is allowed to park at the CCIC. Student parking at the CCIC does not require any additional fees but does require registration. Click here to [register your vehicle](#).

**Career and Technical Student Organizations (CTSO)**
Career and Technical Student Organizations enhance student learning through contextual instruction, leadership and personal development, applied learning and real-world application. All pathways at the CCIC will utilize a state approved or locally approved CTSO. Students are encouraged to participate fully in these organizations (additional fees may be required for student affiliation).

**Student Fees**
Each pathway at the CCIC requires a student fee. These fees are used to help support the programs in regards to consumables, equipment upkeep and repair, and uniforms. Please click the following link to pay fees online: [RevTrak Payments](#)