
Office of Risk Management
4850 South Yosemite Street
Greenwood Village, Colorado 80111
720-554-4643
FAX: 720-554-4641



INSURANCE REQUIREMENTS

Vendors/Companies providing services or using District facilities must provide proof of insurance through a Certificate of Insurance (COI) as follows:

The certificate must list Cherry Creek School District #5 as an **Additional Insured** with minimum **GENERAL LIABILITY** limits of \$1,000,000 per occurrence/\$2,000,000 aggregate.

Additional limits and coverages may be requested based on the nature and scope of the services being contracted. Excess limits can be listed as EXCESS or UMBRELLA coverage on the COI.

Please also show as required and/or based on the contract and services provided:

AUTO coverage with limits of \$1,000,000

WORKERS' COMPENSATION coverage with limits of \$1,000,000 for Colorado companies and Statutory Limits in other states

CERTIFICATE HOLDER information:

CHERRY CREEK SCHOOL DISTRICT #5
ATTN: RISK MANAGEMENT
4850 SOUTH YOSEMITE STREET
GREENWOOD VILLAGE, CO 80111

You may email or fax the certificate to Cherry Creek School District Risk Management at: riskmanagement@cherrycreekschools.org or FAX: 720-554-4641. Any questions, please call Jody Prentice at 720-554-4626 or Christine Baxter at 720-554-4617.

GL = \$1M/2M, CCSD #5 must be listed as an Additional Insured

Auto = \$1M

WC = \$1M (COLORADO), Statutory Limits (other states)

Additional coverages and limits may be requested as determined by CCSD #5.