



# CCSD Facility Rental Best Practices: Stadium Reservations

*Thank you for your interest in utilizing a facility in Cherry Creek Schools. Please see below for a list of guidelines and District expectations for scheduling stadium usage at one of Cherry Creek School District's stadiums, Stutler Bowl, or Legacy Stadium.*

## **General Information**

Please see *CCSD Best Practices: For All Renters*.

## **Submitting Requests**

The start time of your event should be the start time of practice time/game play. If you require a set-up time before the start of your event, please include that time in your request. Please note that you will be charged for set-up time for the stadium use and the stadium manager overtime.

## **Other Information**

Stadium manager coverage is required. Please make sure to submit your request as soon as possible so that we may confirm that stadium manager coverage is available.

If you are requesting an evening booking, please note that there is a flat additional cost for stadium lighting after sundown.

Use of the restrooms is included in your stadium rental unless otherwise noted in your permit.

Only one side of the stadium is available for rentals spectator seating – please see your stadium manager for instructions. Restroom facilities are not available on the closed side of the stadium.

Please remind your attendees on the field and your participants in the stands that trash cans are stationed around the stadium for convenient garbage disposal. If you are removing trash from the stadium, please do not drag trash bags across the track or the team stage areas.

Please walk the stands after your rental to make sure trash is removed and items are not left behind. If custodial service is required after your event, you will be charged \$35.00/hour for each hour required to return the stadium to its proper school-ready condition.

Sunflower seeds are not allowed on the turf field or in the stands.

No pets are allowed in the stadium. Only service animals are allowed.

No smoking is allowed in the stadium or on school grounds. No smoking is allowed in parking lots.

No alcohol is allowed in the stadium or on school grounds. No alcohol is allowed in parking lots.

Please note that stadium availability is dependent upon school district sports schedules. Your rental may be “bumped” if a school sports activity must be scheduled or rescheduled in the stadium.

Please note that both stadiums are subject to sound and lighting ordinances after 10:00 pm.

Concessions are not available for outside renters, nor may renters sell concessions anywhere on District property. Please contact the Facility Rental Office if you have questions concerning concessions.

No grilling or open flames are allowed on District property, including stadiums.

Stadiums are not available for track and field events, nor is track and field equipment available for rental.

Parking is available next to the stadium at no additional cost to your stadium rental. If you require additional parking than what is provided, additional costs will apply.

### **Lightning Delays**

Please note that in cases of inclement weather, lightning delays may occur.

- If the lightning horn alarm goes off, all participants and spectators **MUST** clear the field and move to a covered area.
- A lightning delay lasts a minimum of 30 minutes. During this time, no one is to remain on the field or in the stands.
- Once three loud horn bursts are heard, then participants and/or spectators may return to the field and the stands.
- Please speak with your stadium manager concerning lightning delays.

If there is snow on the turf field, the field is not available for use. Renters may not shovel or plow the field with any kind of implement. Abuse of this practice will ban future use of any CCSD stadium facility.