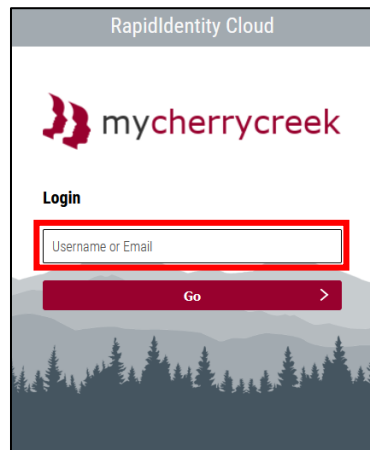


Parent Forms


The following directions are intended for parents who need to complete Parent Forms for their student(s) for the upcoming school year, through your myCherryCreek Parent Portal. If you are enrolling your student(s) for the first time in the Cherry Creek School District, please visit the [Admissions Student Enrollment](#) website.

Logging into your myCherryCreek Parent Portal Account

1. Open an internet browser (Chrome, Firefox, etc.).
2. In the address bar type my.cherrycreekschools.org.
3. Enter **Username or Email and Password** used to log into your PowerSchool Parent Account, then click **Go**.

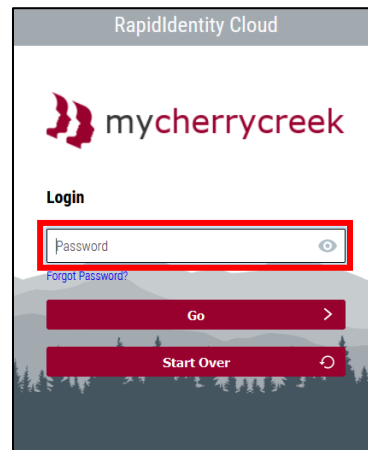


RapidIdentity Cloud




Login

Go >



RapidIdentity Cloud



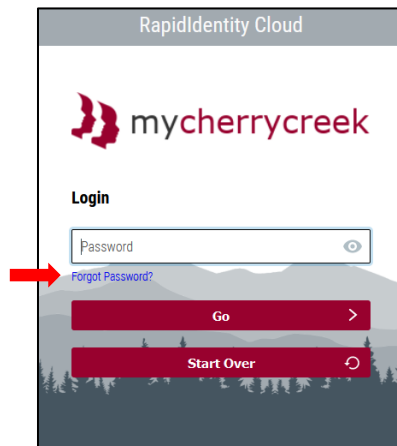
Login

[Forgot Password?](#)


Go >

Start Over ↻

4. If you do not remember your password, enter your email on the login screen then click **Forgot Password?** on the password screen.



RapidIdentity Cloud

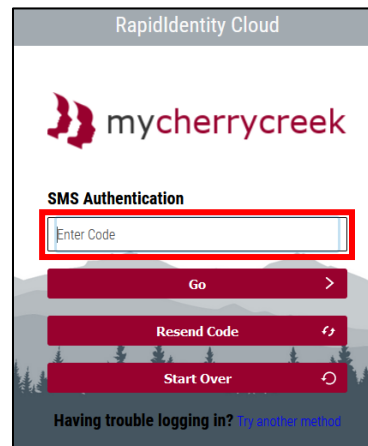


Login


[Forgot Password?](#)

Go >

Start Over ↻



RapidIdentity Cloud



SMS Authentication

Go >

Resend Code ↻

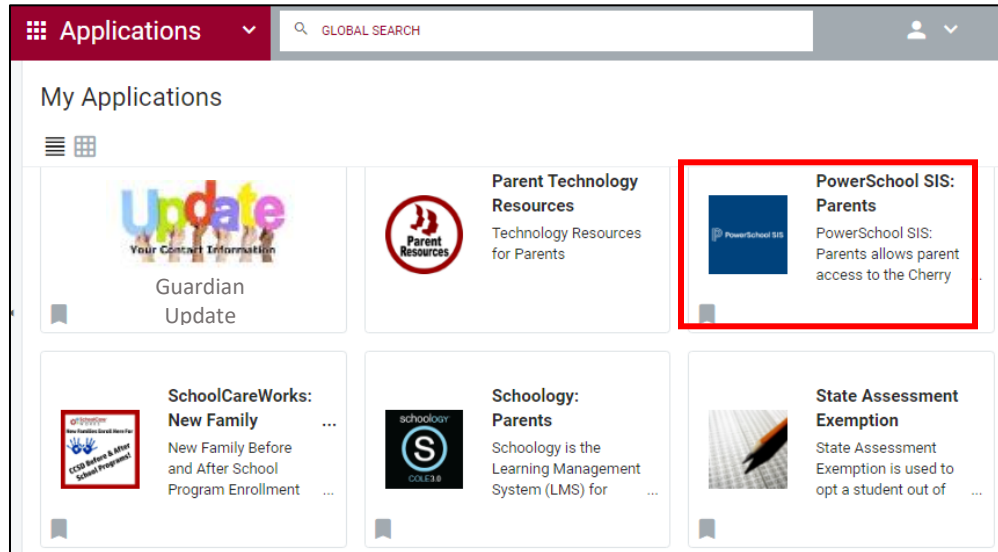
Start Over ↻

Having trouble logging in? [Try another method](#)

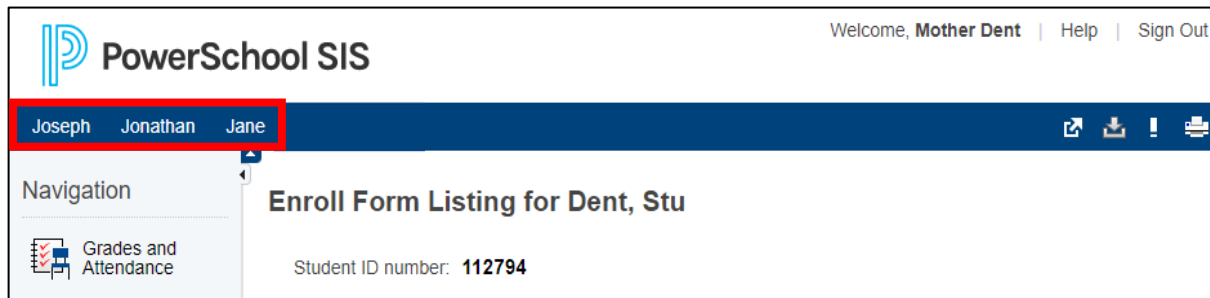
5. [Parent Portal Password Reset Instructions](#) and other parent support documents can be found on the [CCSD Information Systems and Technology](#) website.

Accessing Parent Forms

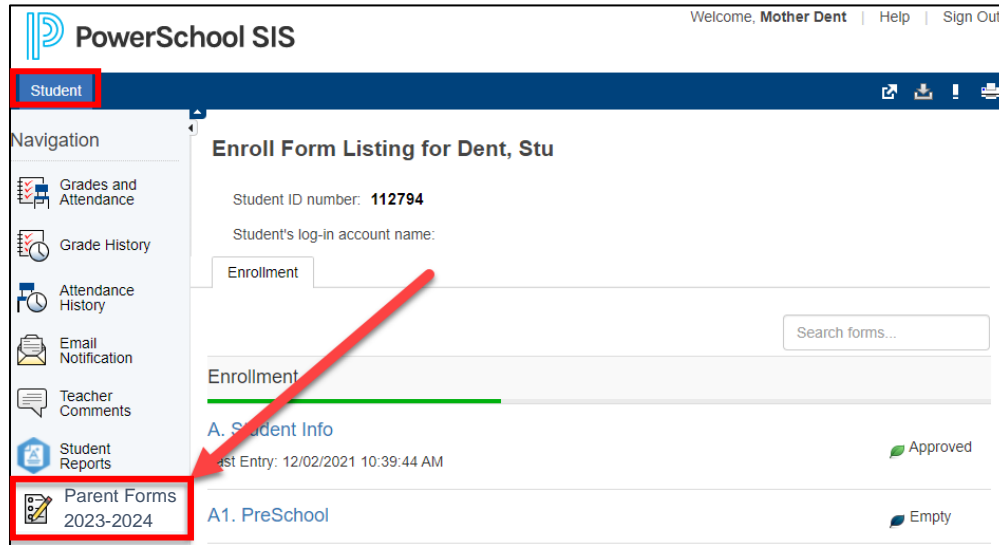
1. After you have successfully logged into your myCherryCreek Parent Portal, select the **PowerSchool SIS: Parents** tile.



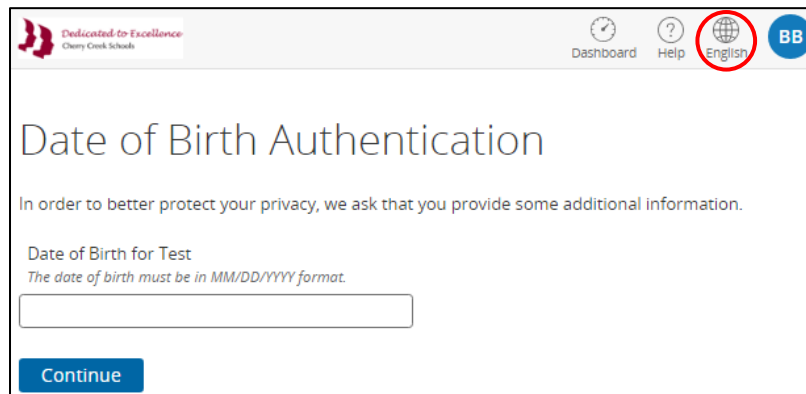
2. On the Parent's PowerSchool SIS home screen in the blue ribbon, you will see student(s) associated with your parent/guardian account.



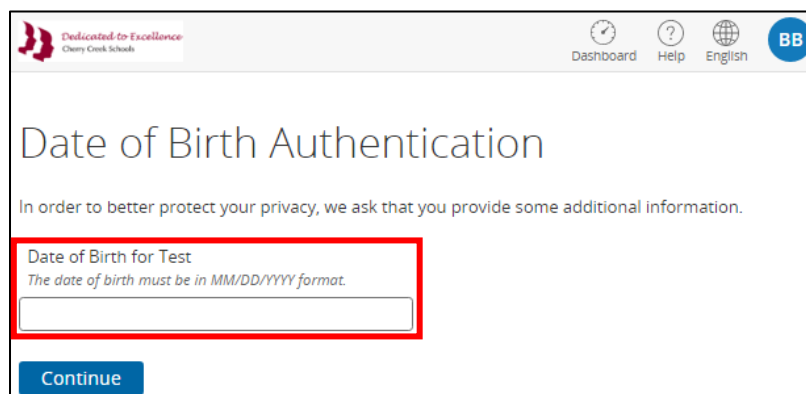
- To begin Parent Forms, select a student in the blue ribbon, then click **Parent Forms 2023-2024** from the left navigation panel.



- Click the globe in the upper right corner of your screen to select a language other than English. Currently, Parent Forms is also available in Chinese, Korean, Russian, and Spanish.

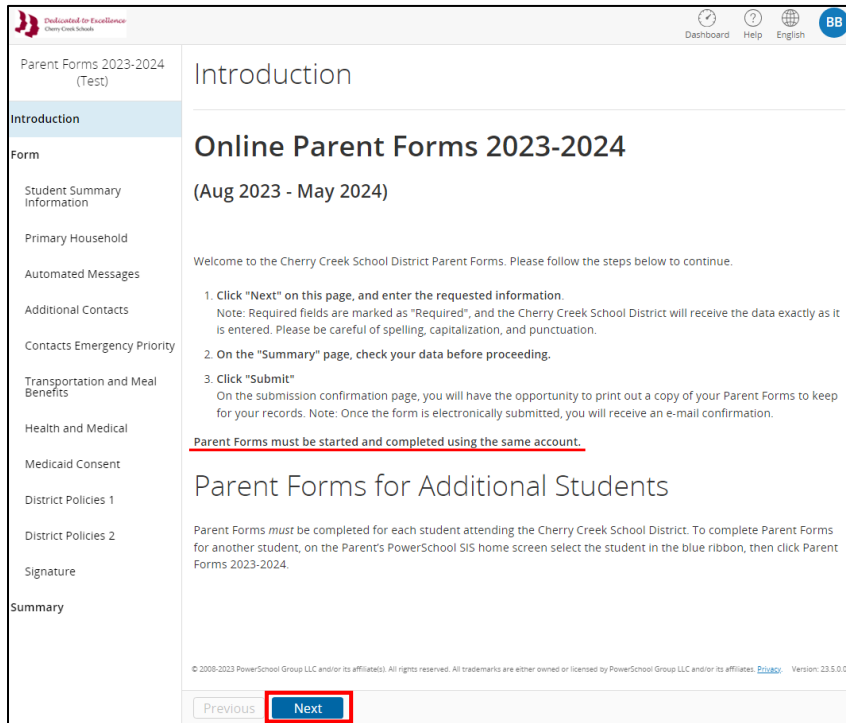


- Enter the student's **Date of Birth**, then click **Continue**.

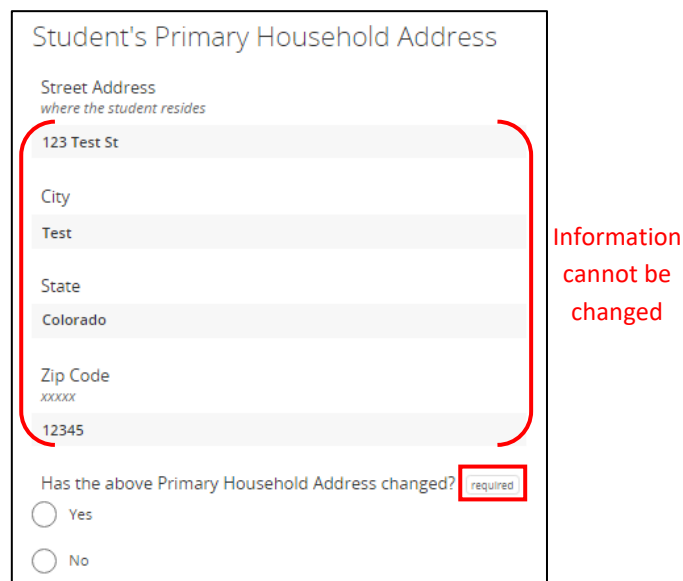


Completing Parent Forms

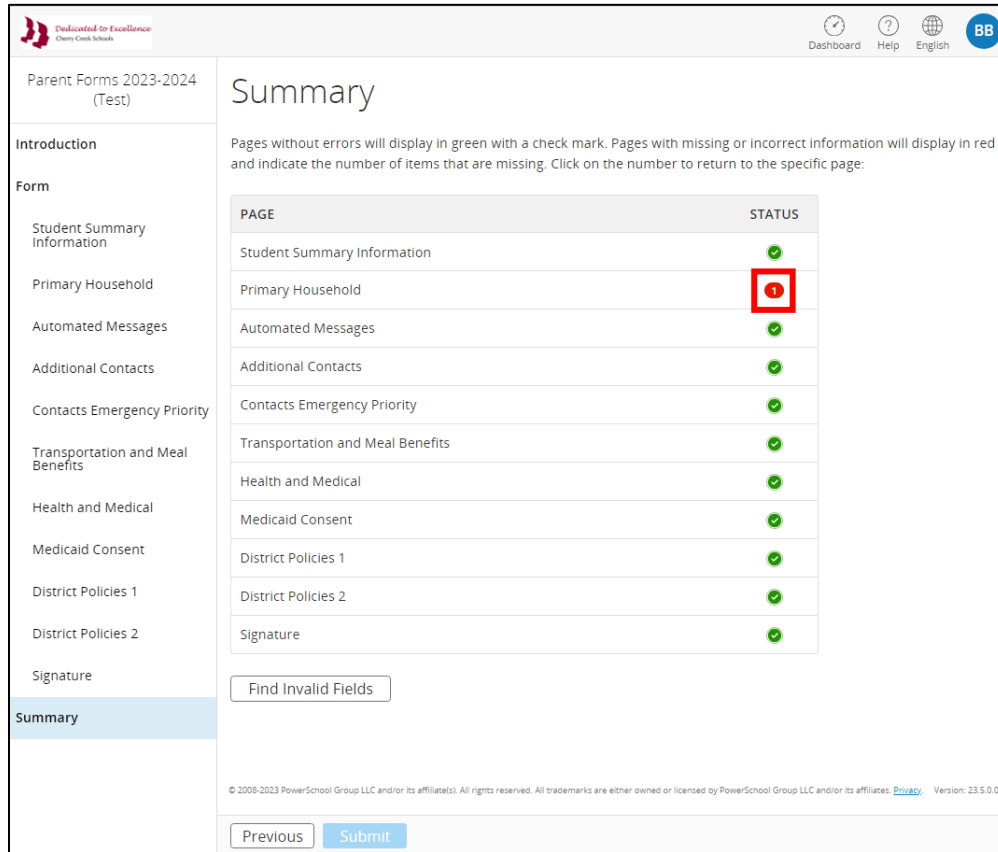
- Parent Forms must be started and completed using the same email account. The information entered in Parent Forms is automatically saved, if you **have not** submitted the Parent Forms, you can return and continue where you left off. Please read the Introduction page, then click **Next** to continue to the next page and begin entering information.



- Enter information for all required fields. Some fields may be pre-populated with existing information, you will not be able to change information in the grey boxes.



- Once you have entered information for all required fields, verify on the **Summary** page you have all green check marks. Missing or incorrect information will have a red bubble with the number of incorrect fields. Click the **red bubble** to enter missing or incorrect information.



Parent Forms 2023-2024 (Test)

Summary

Pages without errors will display in green with a check mark. Pages with missing or incorrect information will display in red and indicate the number of items that are missing. Click on the number to return to the specific page:

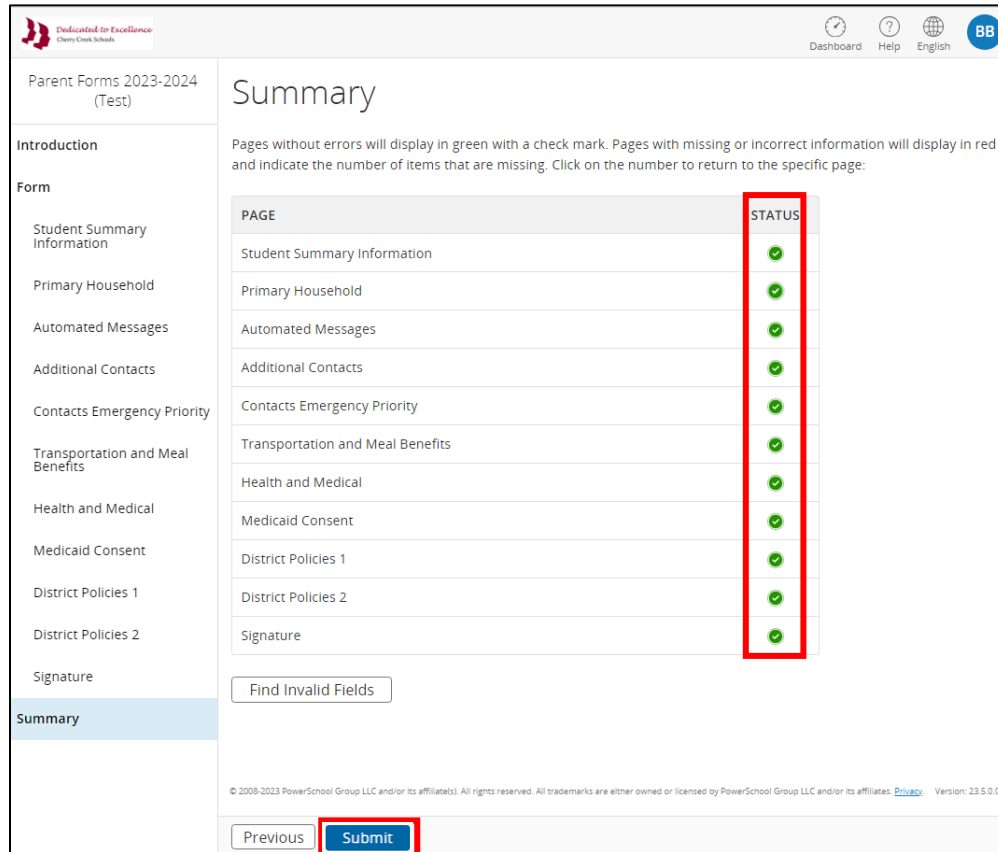
PAGE	STATUS
Student Summary Information	✓
Primary Household	1
Automated Messages	✓
Additional Contacts	✓
Contacts Emergency Priority	✓
Transportation and Meal Benefits	✓
Health and Medical	✓
Medicaid Consent	✓
District Policies 1	✓
District Policies 2	✓
Signature	✓

Find Invalid Fields

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Previous Submit

- After you have made all corrections, click **Summary** in the left navigation panel. On the Summary page verify you have all green check marks, then click **Submit**.



Parent Forms 2023-2024 (Test)

Summary

Pages without errors will display in green with a check mark. Pages with missing or incorrect information will display in red and indicate the number of items that are missing. Click on the number to return to the specific page:

PAGE	STATUS
Student Summary Information	✓
Primary Household	✓
Automated Messages	✓
Additional Contacts	✓
Contacts Emergency Priority	✓
Transportation and Meal Benefits	✓
Health and Medical	✓
Medicaid Consent	✓
District Policies 1	✓
District Policies 2	✓
Signature	✓

Find Invalid Fields

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Previous **Submit**

- If you are experiencing problems with Parent Forms, please contact your student’s school. Summer hours are in effect and staff will be available Monday through Friday 9:00 am – 3:00 pm. Please leave a message if no one answers or your call is after hours.
- For the 2023-24 school year, we have launched a [Back to School Hub](#), a one-stop online resource to make it easier for parents and guardians to get the information and forms they need for the start of school. This website is available starting July 5 and has helpful guides to admissions requirements, transportation needs, school meals, technology and more.

Update Information Entered in Parent Forms

Once Parent Forms have been submitted for a student, you are not able to make any updates. To update your Parent Forms information, log into your myCherryCreek Parent Portal and click the **Guardian Update** tile.

